



CITY OF MILACA
CITY COUNCIL MEETING
COUNCIL AGENDA
MARCH 20, 2025

1. Call Meeting to Order 6:00 p.m.
2. Pledge of Allegiance
3. Roll Call- Present: Mayor-Dave Dillan____ Council Members; Norris Johnson____ Lindsee Larsen____
Ken Muller____ Tim Poorker____ Absent;_____
4. **Approval of Agenda** MB__2nd__AIF__O__
5. **Consent Agenda** MB__2nd__AIF__O__
 - a. Approval of Minutes-February 19, 2025
 - b. Approval of Minutes Special Council Meeting-March 5, 2025
 - c. Approval of Bills
 - d. Resolution #25-07 Resolution Accepting Donations
6. **Open Forum**
7. **Public Hearing**
8. **Requests and Communications**
9. **Ordinances and Resolutions**
 - a. Ordinance #538 Water Rates and Charges- Adding Bulk Water Rate- Second Reading MB__2nd__AIF__O__
 - b. Ordinance #539 Temporary Uses-First Reading MB__2nd__AIF__O__
 - c. Ordinance #540 Amending 96.01 Garage Sales-First Reading MB__2nd__AIF__O__
 - d. Ordinance #541 Amending Chapter 156.036(E)-First Reading MB__2nd__AIF__O__
 - e. Ordinance #542 Amending Chapter 156.038(F)-First Reading MB__2nd__AIF__O__
 - f. Ordinance #543 Amending Chapter 156.057(D)(1)-First Reading MB__2nd__AIF__O__
 - g. Resolution #25-08 Personnel Policy MB__2nd__AIF__O__
 - h. Resolution #25-09 Authorization to Summarize Ordinance #538 for Publication MB__2nd__AIF__O__
10. **Reports of Departments, Boards and Commissions**
 - a. City Manager-
 - b. Police-Incident Summary (Info only – no action needed)
 - c. Parks –
 - d. Public Works- General Engineer Report (Info only-no action needed)
 - e. Public Works- Sanitary Sewer Maintenance Quote Johnson Jetline \$45,800,
Nelson Sanitation \$31,200 MB__2nd__AIF__O__
 - e. Liquor Store-

- f. Fire Department-
- g. Planning and Zoning –
- i. Airport-

11. Committees

- a. Budget –
- b. EDC

12. Unfinished Business

13. New Business

- a. MidCo Franchise fees and In-Kind Services Amendment
- b. Will’s Lawn Care Contract
- c. State of MN Lease No. PS0388 Renewal
- d. MN DOT Lighting Update Estimated Cost
- e. Special Event-Movies in the Park July 18 and August 15
- f. DAC Service Agreement

MB__2nd__AIF__O__
 MB__2nd__AIF__O__
 MB__2nd__AIF__O__
 MB__2nd__AIF__O__
 MB__2nd__AIF__O__
 MB__2nd__AIF__O__

14. Miscellaneous

15. Council Comments

16. Adjournment Time_____

MB__2nd__AIF__O__

§ 30.19 ORDER OF BUSINESS; AGENDA

(C) Unless the Council, in its discretion, votes to consider matters not appearing on the agenda, no item of business shall be considered unless it appears on the agenda for the meeting.

**CITY OF MILACA
COUNCIL MINUTES
February 19, 2025**

Call to Order Roll Call

Mayor Dillan called the meeting of the Milaca City Council to order at 6:01 p.m.

Pledge of Allegiance

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Norris Johnson, Lindsee Larsen, Ken Muller, and Tim Poorker.

Staff present: City Manager Tammy Pfaff, Communications Specialist Mary Mickelson, Chief Quinn Rasmussen, City Attorney Damien Toven, Fire Chiefs Jesse Gerads and Chris Ehlen

Others present: Chloe Smith,

Approval of Agenda

Mayor Dillan called for a motion to approve the agenda. Larsen made a motion for approval, seconded by Johnson. Mayor Dillan requested to add under New Business f. Special Meeting Regarding Milaca Junction Property. With no further discussion, all in favor of the approval of the agenda; motion passes.

Approval of Consent Agenda

Mayor Dillan called for a motion to approve the Consent Agenda.

- a. Approval of Minutes-January 15, 2025
- b. Approval of Bills

Johnson made a motion for approval of Consent Agenda, seconded by Muller. No further discussion. All in favor of the Consent Agenda; motion passes.

Citizen Open Forum

Mayor Dillan asked if anybody present wanted to address anything not on the agenda. No one came forward.

Public Hearing:

Requests and Communications

Ordinances and Resolutions

Ordinance #538 Water Rates and Charges-Adding Bulk Water Rate-First Reading: Mayor Dillan called for a motion for approval. Motion by Larsen, seconded by Muller. City Manager Pfaff stated this is just to add the bulk water rate that was not included in the previous ordinance. Poorker asked if this was effective this year and Pfaff stated we need to hold two readings so next month if it passes, it would be effective. Pfaff further stated most of this happens in the summer when contractors want to get a tank of water. No further discussion. All in favor of Ordinance #538 Water Rates and Charges-Adding Bulk Water Rate First Reading. Motion passes.

Resolution #25-06 Approving Final Layout for TH 23 Project #4801-26: Mayor Dillan called for a motion to approve. Motion made by Johnson, seconded by Larsen. Councilmember Poorker questioned what would happen if we didn't approve this resolution. Mayor Dillan stated it would go back to the next meeting and design phase would stop. Poorker then asked if we had any leverage and City Manager Pfaff stated we did per the Resolution. Mayor Dillan stated the state was pretty deep in the design and was pretty well set. City Manager Pfaff stated the lighting issue with MN DOT was still an issue. MN DOT has decreased the lighting to \$150,000. Poorker then asked if the cost was still the same and asked where the funds were coming from. City Manager Pfaff stated the cost would probably go up due to the cost of supplies and materials. City Manager Pfaff stated that we still have to figure out where the funding is coming from. Some discussion ensued in regard to the intersection/crosswalk by the school. Chief Rasmussen asked if the speed zone was discussed with MN DOT and City Manager Pfaff stated they needed to continue discussions with MN DOT. No further discussion. All in favor of Resolution #25-06 Approving Final Layout for TH 23 Project #4801-26. Motion passes.

Reports of Departments, Boards and Commissions

City Manager – City Manager Pfaff stated Pete Stauber had sent funding requests for 2026. She would like to submit to see if we could get any grant funding for the Milaca Junction Addition for the streets, lighting, storm sewer, etc. Due date is March 14 so she will be working on that if council approves. Mayor Dillan called for a motion to approve. Larsen made the motion, seconded by Poorker. All in favor. Motion for Tammy to pursue the 2026 funding request passes.

Police – Nothing. Chief Rasmussen stated they made a final offer to the police candidate and start date is March 10 with an approximate 3 month training program.

Parks –

Public Works –

Liquor Store –

Fire Department – Fire Chief Gerads stated the new fire engine is done and they will be picking it up on Tuesday. Some accessories still need to be ordered and he hopes to have fire engine in service by May. They have 6 new members starting the Fire I and Fire II training.

Planning and Zoning –

Airport -

Committees

Budget:

EDC:

Unfinished Business

New Business

a. Bids for Reception Areas: Haven Homes & Design \$32,180.00 and Baas Construction \$33,410.00. Mayor Dillan asked if this was within what we were planning on and City Manager Pfaff stated we had allotted \$54,000 in the budget. Chief Rasmussen asked how the process would be done. Pfaff stated they would be doing one side at a time so both sides were not shut down at the same time. Poorker asked if this was a project that had to be done now and Pfaff stated that it did per the League of MN Cities recommendation for safety for the staff. Poorker then asked if the bids included the bullet-proof glass and Pfaff stated no but that the bullet-proof glass was purchased last year and we were just waiting to get them installed. Poorker then asked what fund this was coming from and Pfaff stated the General Fund. Johnson asked what the timing was on this and Pfaff stated that would be the contractor's choice. Larsen questioned on the Haven Homes there were a lot of "No Quotes" and she asked if we had to get estimates for those later. Pfaff explained that there may be some additional costs depending on what they find during the construction and that there may be some electrical expenses. Larsen then made a motion to accept the bid from Haven Homes for \$32,180.00. Seconded by Poorker. No other discussion. All in favor of bid from Haven Homes for \$32,180.00. Motion passes.

b. Real Estate Request for Proposals Evaluation Score Sheet: Mayor Dillan stated there were 3 realtor proposals for the Milaca Junction Addition that were included in the agenda packet. Muller stated he read through all of them and he likes Sam Johnson's the most as he had the highest percentage. Mayor Dillan stated that Sam had contacted them today and stated he would drop his percentage 1%. City Manager Pfaff stated that his percentage would then be 1%. Poorker asked what the lots were zoned for and City Manager Pfaff stated Commercial B-2. Mayor Dillan called for a motion to approve a bid. Poorker made a motion to approve Parcel Real Estate, seconded by Muller. No other discussion. All in favor of accepting Sam Johnson of Parcel Real Estate's proposal. Motion passes.

Mayor Dillan stated that him and City Manager Pfaff met with the Empowering MN Cities Grant people to discuss the next step. The next step would be to meet with Sam, Tom Fischer from the University of MN, Phil Gravel, and Heidi from Stantec also and open it up to other businesses that may be interested. We hope to have this meeting in the next 2 weeks.

c. Special Event Application-3rd Lair Skate Demo & Project 37 Band Showcase – Mayor Dillan called for a motion to approve. Motion made by Johnson, seconded by Muller. No further discussion. All in favor of Special Event Application-3rd Lair Skate Demo & Project 37 Band Showcase. Motion passes.

d. Special Event Application-Music in the Park (3 dates)- Mayor Dillan called for a motion to approve. Motion made by Muller, seconded by Larsen. No further discussion. All in favor of Special Event Application-Music in the Park. Motion passes.

*e. Special Event Application-Runnin' in the Ruff-*Mayor Dillan called for a motion to approve. Motion made by Larsen, seconded by Johnson. No further discussion. All in favor of Special Event Application-Runnin' in the Ruff. Motion passes.

f. Special Meeting – This is for that meeting with all those people would also include council. We are looking at the first week in March. Time possibly 5 pm. After some discussion, March 5 at 5 pm was called for a Special Meeting to discuss the Milaca Junction Addition project going forward.

Miscellaneous

Changing the date of the June Council Meeting due to Juneteenth – Parade is June 24th. After some discussion, Muller made a motion for the council date to be changed to June 18th at 6 pm., seconded by Larsen. All in favor. Motion passes.

Council Comments

Johnson stated the streets are nice and clean.

Adjourn:

Mayor Dillan called for a motion to adjourn. Motion made by Johnson, seconded by Muller to adjourn. No further discussion. All in favor, motion to adjourn passes. Meeting adjourned at 6:29 p.m.

Mayor Dave Dillan

Attest:

Tammy Pfaff, City Manager

CITY OF MILACA

SPECIAL CITY COUNCIL MINUTES

Discuss the Milaca Junction Addition Development Process

March 5, 2025

Call to Order

Mayor Dillan called the meeting of the Milaca City Council to order at 5:00 p.m.

Pledge of Allegiance

Roll Call

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Ken Muller, Lindsee Larsen, Norris Johnson and Tim Poorker.

Staff present: City Manager Tammy Pfaff, Police Chief Quinn Rasmussen, Public Works Supervisor Gary Kirkeby, Assistant City Clerk Deloris Katke, Communications Specialist Mary Mickelson and Milaca Liquor Store Manager Vicki Jeys

Others present: Matt Heggernes (ECE), Joe Cronin (EDC), Sam Johnson (Parcel Real Estate), Phil Gravel (Stantec), Heidi Peper (Stantec), Steve & Sue Hage, Lainey Hoskins (MLC), Chloe Smith (Union Times). Tom Fisher and Molly Zens via Zoom

NEW BUSINESS:

a. Finish/Finalize Survey and Layout:

The City of Milaca convened to address various community development initiatives, including the finalization of a survey aimed at gathering input from residents. Mayor Dave Dillon emphasized the importance of inclusivity in the survey process, encouraging council members Ken, Norris, Lindsay, and Tim to contribute their ideas. The goal was to ensure that diverse perspectives were considered to enhance the survey's effectiveness and overall community engagement.

City Manager Pfaff explained the proposed layout. She stated that at the liquor store there is an EV Charging station behind the liquor store and we could make a dog park on the back side of the liquor store. She stated we would have to move the street light and sign on the east side of the liquor store and would have to move the crosswalk. Sam Johnson questioned if the main entrance could be moved to the west side of the liquor store and make the main entrance on the west side. Liquor Store Manager Jeys explained that there were 30 coolers all along the west side and there was a lot of storage so it would be hard to do without having to re-do the whole layout of the liquor store. Jeys then asked if the people parking on the east side were going to have to backup onto the proposed road and Phil Gravel from Stantec stated they would the way it was now.

The council also explored the potential for splitting a lot to create additional space for community projects while considering existing wetland and easement restrictions. Sam Johnson stated the importance of early lot splitting in the development process as it could facilitate transactions and allow for more flexible land use. Minimum lot width was discussed and would need to be looked at. Steve Hage stated that a 125" wide lot is pretty narrow when setbacks are added in and suggested moving the road down and making the lots more squared than long.

Further discussions focused on the recent acquisition of land by Circle K and the potential for purchasing additional parcels to improve traffic flow in the area. Sam Johnson expressed a willingness to engage in discussions with Circle K regarding property sales and development plans, emphasizing the need to understand land ownership and layout. Steve Hage touched on the importance of curving roads to slow down traffic and enhance the overall appeal of the development. The discussion emphasized the need for curvier roads to slow traffic and improve safety, particularly around parking areas and crosswalks. There was also a query about who determines the speed limit in these areas.

Sam Johnson stated we just need to start with a preliminary plan -see who is interested. Steve Hage stated that from a meeting he attended down in Princeton, there is a lot of interest for like half an acre and building a 3600 square foot building on lots like that. They discussed the need for basic architectural controls to maintain aesthetic consistency and prevent undesirable uses, such as too many of the same businesses. The conversation also touched on the potential for conditional use permits to give the council control over business types. Mayor Dillan stated he is hoping to have wholesale/retail balance out there. Phil Gravel then asked if there should be a ratio of land to buildings on the lot. Joe Cronin asked if the lots could accommodate mini-malls? Sam Johnson stated that this area was probably not the best area for that but he could see more by the dentist office. Steve Hage stated there could be a building with multiple businesses in one like an insurance company and then maybe a trade business in the other part of the building. Marketing strategies were also discussed. Possibly a billboard if city ordinance allows.

b. Discuss Infrastructure Costs:

c. Discuss best Funding Options and Submittal of FY2026 Pete Stauber Grant: Discussion ensued in regard to grants that may be available. Federal funded grants are now on hold/paused. Heidi Peper spoke on some programs that were available. Mille Lacs Water and Soil Conservation District also would like to be involved as far as funding for potential funding for rainwater gardens and water runoff projects. Heidi stated there were local, state and federal programs available. There are grants available for infrastructure as well. Steve Hage questioned if you would have to select one program? Heidi stated they could be matched with federal grants. You just couldn't match federal grants with federal grants. So we could use 50% state funds to match federal grants. City Manager Pfaff stated we did submit to the Pete Stauber grant for this project. This would be 100% grant. Mayor Dillan stated we would be entertaining all avenues that are available. City Manager Pfaff asked if Heidi did grant writing to which she stated she does.

d. Grants Received for Development: Mayor Dillan stated the city has received the following: Empowering Cities \$5,000 and Initiative Economic Development Workforce Grant \$10,000. These are pretty much helping with engineering costs.

e. When to Sell the Lots/Price of Each Lot, etc. per Realtor Examples: Mayor Dillan stated in the packet Sam had included a lot of information in regard to prices. Sam stated that we just need to be flexible on pricing. There was some discussion in regard to setting a price per square foot type of pricing. City Manager Pfaff stated right now the total cost of this project is \$691,300 and if funding is not available, we could fall back on the water and sewer funds to get the water and sewer in there at least. Discussion ensued about possibly phasing the project.

It was discussed to have a workshop before the next council meeting to discuss this topic and start the meeting at the development site. Date to meet out at site first and then have council meeting back at city hall was set for May 15, 2025, at 5:00 p.m. Mayor Dillan called for a motion to approve a work session at 5:00 p.m. on May 15, 2025. Motion made by Larsen, seconded by Muller. No further discussion. All in favor of work session at 5:00 p.m. on May 15, 2025. Motion passes.

f. Approve Realtor Exclusive Listing Agreement/Extend Term: Mayor Dillan called for a motion to Approve Realtor Exclusive Listing Agreement/Extend Term. Motion made by Muller, seconded by Johnson.

City Manager Pfaff stated they first needed to discuss the term of the agreement. Herself and Sam discussed to have the term go out to the end of 2026. Mayor Dillan called for a motion to extend the term to 12-31-2026. Motion made by Muller, seconded by Poorker.

Now with no further discussion on approving the Realtor Exclusive Listing Agreement, motion passes.

Steve Hage commented that this was the most functional and healthy group of people to deal with that he has seen. This is what makes our country great – having neighbors and communities come together.

Mayor Dillan called for a motion to adjourn. Motion made by Johnson, seconded by Larsen. No further discussion. All in favor, motion to adjourn passes.

Meeting adjourned at 5:51 p.m.

Mayor Dave Dillan

ATTEST:

City Manager Tammy Pfaff

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
52283	02/26/25	BELLBOY CORP.	0206794400	1	609-49750-259	420.00	420.00	OTHER FOR RESALE
52283	02/26/25	BELLBOY CORP.	0206794400	2	609-49750-251	2,870.85	2,870.85	LIQUOR
52283	02/26/25	BELLBOY CORP.	0206794600	1	609-49750-251	1,223.25	1,223.25	LIQUOR
Total 52283:							4,514.10	
52284	02/26/25	BERNICKS	10320589	1	609-49750-254	49.20	49.20	NA
52284	02/26/25	BERNICKS	10320589	2	609-49750-252	1,261.85	1,261.85	BEER
52284	02/26/25	BERNICKS	10320592	1	609-49750-254	161.46	161.46	NA
52284	02/26/25	BERNICKS	10320593	1	609-49750-252	5.65-	5.65-	CREDIT BEER
52284	02/26/25	BERNICKS	10320594	1	609-49750-254	16.80-	16.80-	CREDIT NA
52284	02/26/25	BERNICKS	10322948	1	609-49750-252	1,057.80	1,057.80	BEER
Total 52284:							2,507.86	
52285	02/26/25	BREAKTHRU BEVERAGE MN W	119955583	1	609-49750-253	428.00	428.00	WINE
52285	02/26/25	BREAKTHRU BEVERAGE MN W	119955583	2	609-49750-251	4,412.05	4,412.05	LIQUOR
52285	02/26/25	BREAKTHRU BEVERAGE MN W	119955583	3	609-49750-254	252.12	252.12	NA
52285	02/26/25	BREAKTHRU BEVERAGE MN W	119955583	4	609-49750-333	107.30	107.30	DELIVERY
52285	02/26/25	BREAKTHRU BEVERAGE MN W	120055850	1	609-49750-251	95.00	95.00	LIQUOR
52285	02/26/25	BREAKTHRU BEVERAGE MN W	120055850	2	609-49750-254	168.20	168.20	NA
52285	02/26/25	BREAKTHRU BEVERAGE MN W	120055850	3	609-49750-333	14.80	14.80	DELIVERY
52285	02/26/25	BREAKTHRU BEVERAGE MN W	120158732	1	609-49750-251	85.00-	85.00-	CREDIT LIQUOR
52285	02/26/25	BREAKTHRU BEVERAGE MN W	120158732	2	609-49750-253	1,497.00	1,497.00	WINE
52285	02/26/25	BREAKTHRU BEVERAGE MN W	120158732	3	609-49750-333	18.50	18.50	DELIVERY
52285	02/26/25	BREAKTHRU BEVERAGE MN W	120158733	1	609-49750-251	1,017.40	1,017.40	LIQUOR
52285	02/26/25	BREAKTHRU BEVERAGE MN W	120158733	2	609-49750-333	24.05	24.05	DELIVERY
52285	02/26/25	BREAKTHRU BEVERAGE MN W	413258256	1	609-49750-254	26.05-	26.05-	CREDIT NA
52285	02/26/25	BREAKTHRU BEVERAGE MN W	413258256	2	609-49750-333	1.85-	1.85-	CREDIT DELIVERY
Total 52285:							7,921.52	
52286	02/26/25	C & L DISTRIBUTING CO.	2052662	1	609-49750-251	116.60	116.60	LIQUOR
52286	02/26/25	C & L DISTRIBUTING CO.	2052662	2	609-49750-252	12,930.75	12,930.75	BEER
52286	02/26/25	C & L DISTRIBUTING CO.	2052662	3	609-49750-253	237.85	237.85	WINE
52286	02/26/25	C & L DISTRIBUTING CO.	2052662	4	609-49750-254	505.80	505.80	NA
52286	02/26/25	C & L DISTRIBUTING CO.	2052871	1	609-49750-259	222.00	222.00	OTHER FOR RESALE
52286	02/26/25	C & L DISTRIBUTING CO.	2056336	1	609-49750-254	110.00	110.00	NA
52286	02/26/25	C & L DISTRIBUTING CO.	2056336	2	609-49750-252	5,706.65	5,706.65	BEER
52286	02/26/25	C & L DISTRIBUTING CO.	2059656	1	609-49750-259	1,144.80	1,144.80	OTHER FOR RESALE
52286	02/26/25	C & L DISTRIBUTING CO.	2059820	1	609-49750-251	196.50	196.50	LIQUOR
52286	02/26/25	C & L DISTRIBUTING CO.	2059820	2	609-49750-252	2,255.10	2,255.10	BEER
52286	02/26/25	C & L DISTRIBUTING CO.	2059820	3	609-49750-253	149.50	149.50	WINE
52286	02/26/25	C & L DISTRIBUTING CO.	2059820	4	609-49750-254	30.00	30.00	NA
52286	02/26/25	C & L DISTRIBUTING CO.	2692000807	1	609-49750-252	38.40-	38.40-	CREDIT BEER
52286	02/26/25	C & L DISTRIBUTING CO.	2692000807	2	609-49750-254	7.50-	7.50-	CREDIT NA
52286	02/26/25	C & L DISTRIBUTING CO.	2692000817	1	609-49750-252	127.25-	127.25-	CREDIT BEER
Total 52286:							23,432.40	
52287	02/26/25	DAHLHEIMER DISTRIBUTING C	2391620	1	609-49750-251	16.83-	16.83-	CREDIT LIQUOR
52287	02/26/25	DAHLHEIMER DISTRIBUTING C	2391620	2	609-49750-252	13,519.00	13,519.00	BEER
52287	02/26/25	DAHLHEIMER DISTRIBUTING C	2391620	3	609-49750-253	83.10	83.10	WINE
52287	02/26/25	DAHLHEIMER DISTRIBUTING C	2391620	4	609-49750-254	129.90	129.90	NA
52287	02/26/25	DAHLHEIMER DISTRIBUTING C	2391620	5	609-49750-259	178.00	178.00	OTHER FOR RESALE
52287	02/26/25	DAHLHEIMER DISTRIBUTING C	2392510	1	609-49750-251	198.17-	198.17-	CREDIT LIQUOR
52287	02/26/25	DAHLHEIMER DISTRIBUTING C	2392510	2	609-49750-253	69.43-	69.43-	CREDIT WINE
52287	02/26/25	DAHLHEIMER DISTRIBUTING C	2396718	1	609-49750-251	153.05	153.05	LIQUOR

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
52287	02/26/25	DAHLHEIMER DISTRIBUTING C	2396718	2	609-49750-254	268.00	268.00	NA
52287	02/26/25	DAHLHEIMER DISTRIBUTING C	2396718	3	609-49750-252	6,357.39	6,357.39	BEER
52287	02/26/25	DAHLHEIMER DISTRIBUTING C	2396814	1	609-49750-253	5.20-	5.20-	CREDIT WINE
52287	02/26/25	DAHLHEIMER DISTRIBUTING C	2396814	2	609-49750-252	100.30-	100.30-	CREDIT BEER
52287	02/26/25	DAHLHEIMER DISTRIBUTING C	2399603	1	609-49750-251	132.00	132.00	LIQUOR
52287	02/26/25	DAHLHEIMER DISTRIBUTING C	2399603	2	609-49750-252	9,042.60	9,042.60	BEER
52287	02/26/25	DAHLHEIMER DISTRIBUTING C	2399603	3	609-49750-254	130.65	130.65	NA
52287	02/26/25	DAHLHEIMER DISTRIBUTING C	2399603	4	609-49750-259	67.00	67.00	OTHER FOR RESALE
52287	02/26/25	DAHLHEIMER DISTRIBUTING C	2399642	1	609-49750-252	3.20-	3.20-	CREDIT BEER
Total 52287:							29,667.56	
52288	02/26/25	GRANITE CITY JOBBING	438341	1	609-49750-256	571.98	571.98	TOBACCO
52288	02/26/25	GRANITE CITY JOBBING	438341	2	609-49750-333	10.00	10.00	DELIVERY
52288	02/26/25	GRANITE CITY JOBBING	439556	1	609-49750-217	85.60	85.60	OTHER OPERATING SUPPLIES
52288	02/26/25	GRANITE CITY JOBBING	439556	2	609-49750-256	114.58	114.58	TOBACCO
52288	02/26/25	GRANITE CITY JOBBING	439556	3	609-49750-259	108.24	108.24	OTHER FOR RESALE
52288	02/26/25	GRANITE CITY JOBBING	439556	4	609-49750-333	10.00	10.00	DELIVERY
52288	02/26/25	GRANITE CITY JOBBING	440848	1	609-49750-259	147.40	147.40	OTHER FOR RESALE
52288	02/26/25	GRANITE CITY JOBBING	440848	2	609-49750-256	794.82	794.82	TOBACCO
52288	02/26/25	GRANITE CITY JOBBING	440848	3	609-49750-333	10.00	10.00	DELIVERY
Total 52288:							1,852.62	
52289	02/26/25	JOHNSON BROTHERS LIQUOR	123709	1	609-49750-253	122.50-	122.50-	CREDIT WINE
52289	02/26/25	JOHNSON BROTHERS LIQUOR	2672621-4	1	609-49750-251	334.14	334.14	LIQUOR
52289	02/26/25	JOHNSON BROTHERS LIQUOR	2721027	1	609-49750-251	3,006.70	3,006.70	LIQUOR
52289	02/26/25	JOHNSON BROTHERS LIQUOR	2721027	2	609-49750-333	44.16	44.16	DELIVERY
52289	02/26/25	JOHNSON BROTHERS LIQUOR	2721028	1	609-49750-253	114.00	114.00	WINE
52289	02/26/25	JOHNSON BROTHERS LIQUOR	2721028	2	609-49750-333	3.84	3.84	DELIVERY
52289	02/26/25	JOHNSON BROTHERS LIQUOR	2725445	1	609-49750-251	364.50	364.50	LIQUOR
52289	02/26/25	JOHNSON BROTHERS LIQUOR	2725445	2	609-49750-333	3.84	3.84	DELIVERY
52289	02/26/25	JOHNSON BROTHERS LIQUOR	2725446	1	609-49750-253	45.05	45.05	WINE
52289	02/26/25	JOHNSON BROTHERS LIQUOR	2725446	2	609-49750-251	1,466.40	1,466.40	LIQUOR
52289	02/26/25	JOHNSON BROTHERS LIQUOR	2725446	3	609-49750-333	53.76	53.76	DELIVERY
52289	02/26/25	JOHNSON BROTHERS LIQUOR	2729884	1	609-49750-253	409.50	409.50	WINE
52289	02/26/25	JOHNSON BROTHERS LIQUOR	2729884	2	609-49750-251	4,327.00	4,327.00	LIQUOR
52289	02/26/25	JOHNSON BROTHERS LIQUOR	2729884	3	609-49750-333	97.28	97.28	DELIVERY
52289	02/26/25	JOHNSON BROTHERS LIQUOR	2729885	1	609-49750-251	2,910.88	2,910.88	LIQUOR
52289	02/26/25	JOHNSON BROTHERS LIQUOR	2729885	2	609-49750-333	34.56	34.56	DELIVERY
52289	02/26/25	JOHNSON BROTHERS LIQUOR	2733097	1	609-49750-253	266.68	266.68	WINE
52289	02/26/25	JOHNSON BROTHERS LIQUOR	2733097	2	609-49750-333	7.68	7.68	DELIVERY
Total 52289:							13,367.47	
52290	02/26/25	M. AMUNDSON LLP	397869	1	609-49750-256	591.72	591.72	TOBACCO
Total 52290:							591.72	
52291	02/26/25	MID-MN INSPECTIONS LLC	1179	1	101-42400-300	643.55	643.55	CONTRACTED BLDG OFFICIAL JAN BILLING
Total 52291:							643.55	
52292	02/26/25	PAUSTIS WINE COMPANY	259159	1	609-49750-253	53.00	53.00	WINE
52292	02/26/25	PAUSTIS WINE COMPANY	259159	2	609-49750-333	4.00	4.00	DELIVERY
Total 52292:							57.00	

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
52293	02/26/25	PHILLIPS WINE AND SPIRITS	6922968	1	609-49750-254	59.75	59.75	NA
52293	02/26/25	PHILLIPS WINE AND SPIRITS	6922968	2	609-49750-251	1,610.54	1,610.54	LIQUOR
52293	02/26/25	PHILLIPS WINE AND SPIRITS	6922968	3	609-49750-333	25.92	25.92	DELIVERY
52293	02/26/25	PHILLIPS WINE AND SPIRITS	6926472	1	609-49750-251	239.00	239.00	LIQUOR
52293	02/26/25	PHILLIPS WINE AND SPIRITS	6926472	2	609-49750-253	297.00	297.00	WINE
52293	02/26/25	PHILLIPS WINE AND SPIRITS	6926472	3	609-49750-333	21.12	21.12	DELIVERY
52293	02/26/25	PHILLIPS WINE AND SPIRITS	6932757	1	609-49750-253	39.98-	39.98-	CREDIT WINE
52293	02/26/25	PHILLIPS WINE AND SPIRITS	6932757	2	609-49750-251	2,155.86	2,155.86	LIQUOR
52293	02/26/25	PHILLIPS WINE AND SPIRITS	6932757	3	609-49750-333	23.04	23.04	DELIVERY
Total 52293:							4,392.25	
52294	02/26/25	SOUTHERN GLAZERS OF MN	2586916	1	609-49750-251	2,413.84	2,413.84	LIQUOR
52294	02/26/25	SOUTHERN GLAZERS OF MN	2586916	2	609-49750-333	40.30	40.30	DELIVERY
52294	02/26/25	SOUTHERN GLAZERS OF MN	2586917	1	609-49750-253	321.44	321.44	WINE
52294	02/26/25	SOUTHERN GLAZERS OF MN	2586917	2	609-49750-333	9.30	9.30	DELIVERY
52294	02/26/25	SOUTHERN GLAZERS OF MN	2589502	1	609-49750-251	4,263.54	4,263.54	LIQUOR
52294	02/26/25	SOUTHERN GLAZERS OF MN	2589502	2	609-49750-333	75.95	75.95	DELIVERY
52294	02/26/25	SOUTHERN GLAZERS OF MN	2589503	1	609-49750-253	1,304.24	1,304.24	WINE
52294	02/26/25	SOUTHERN GLAZERS OF MN	2589503	2	609-49750-333	29.45	29.45	DELIVERY
52294	02/26/25	SOUTHERN GLAZERS OF MN	2592153	1	609-49750-251	2,071.39	2,071.39	LIQUOR
52294	02/26/25	SOUTHERN GLAZERS OF MN	2592153	2	609-49750-333	23.25	23.25	DELIVERY
52294	02/26/25	SOUTHERN GLAZERS OF MN	2592154	1	609-49750-253	148.44	148.44	WINE
52294	02/26/25	SOUTHERN GLAZERS OF MN	2592154	2	609-49750-333	4.65	4.65	DELIVERY
52294	02/26/25	SOUTHERN GLAZERS OF MN	5122434	1	609-49750-253	50.44	50.44	WINE
52294	02/26/25	SOUTHERN GLAZERS OF MN	5122434	2	609-49750-251	50.44-	50.44-	CREDIT LIQUOR
52294	02/26/25	SOUTHERN GLAZERS OF MN	5122434	3	609-49750-333	1.55	1.55	DELIVERY
Total 52294:							10,707.34	
52295	02/26/25	VERIZON WIRELESS	6105587918	1	609-49750-321	40.01	40.01	DIGITAL SIGN 0868- LIQUOR STORE
52295	02/26/25	VERIZON WIRELESS	6105587918	2	101-43000-321	46.39	46.39	CELL PHONE SVC 4055-PW
Total 52295:							86.40	
52296	02/26/25	VIKING BOTTLING CO.	3616083	1	609-49750-254	231.05	231.05	NA
52296	02/26/25	VIKING BOTTLING CO.	3616168	1	609-49750-254	215.60	215.60	NA
Total 52296:							446.65	
52297	02/26/25	VINOCOPIA	0368656-IN	1	609-49750-251	1,208.50	1,208.50	LIQUOR
52297	02/26/25	VINOCOPIA	0368656-IN	2	609-49750-333	12.00	12.00	DELIVERY
52297	02/26/25	VINOCOPIA	0368657-IN	1	609-49750-251	225.00	225.00	LIQUOR
52297	02/26/25	VINOCOPIA	0368657-IN	2	609-49750-333	2.50	2.50	DELIVERY
52297	02/26/25	VINOCOPIA	0368658-IN	1	609-49750-251	450.00	450.00	LIQUOR
52297	02/26/25	VINOCOPIA	0368659-IN	1	609-49750-253	112.00	112.00	WINE
52297	02/26/25	VINOCOPIA	0368659-IN	2	609-49750-333	2.50	2.50	DELIVERY
Total 52297:							2,012.50	
52298	02/26/25	VISA	8948021025	1	101-45200-437	52.00	52.00	RESERVATION KEY-PARKS
52298	02/26/25	VISA	8948021025	3	101-42110-208	75.00	75.00	BCA TRAINING ISAACSON-PD
52298	02/26/25	VISA	8948021025	4	101-41940-322	46.49	46.49	USPS TAX FORMS-CITY
52298	02/26/25	VISA	8948021025	5	101-42110-240	376.00	376.00	AED SUPERSTORE-PD
52298	02/26/25	VISA	8948021025	7	101-42110-437	376.00	376.00	MN CHIEFS OF POLICE-PD
Total 52298:							925.49	

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
52299	02/26/25	WATSON COMPANY	147704	1	609-49750-256	594.40	594.40	TOBACCO
52299	02/26/25	WATSON COMPANY	147704	2	609-49750-259	177.05	177.05	OTHER FOR RESALE
52299	02/26/25	WATSON COMPANY	147704	3	609-49750-333	6.00	6.00	DELIVERY
Total 52299:							777.45	
52300	02/27/25	525 MILACA TENANT LLC	31-3670-00	1	001-10005	110.54	110.54	CREDIT ON FINAL WATER BILL
Total 52300:							110.54	
52301	02/27/25	KUPERUS, GREG	31-6470-00	1	001-10005	17.13	17.13	CREDIT ON FINAL WATER BILL
Total 52301:							17.13	
52302	02/27/25	ZIEMAN, CARL	32-1270-02	1	001-10005	20.93	20.93	CREDIT ON FINAL WATER BILL
Total 52302:							20.93	
52303	02/27/25	CIVIC SYSTEMS LLC	INV-01714	1	602-49400-309	750.00	750.00	EMAILING OF UTILITY BILLS-WATER
52303	02/27/25	CIVIC SYSTEMS LLC	INV-01714	2	603-49450-309	750.00	750.00	EMAILING OF UTILITY BILLS-SEWER
Total 52303:							1,500.00	
52304	03/07/25	HAVEN HOMES & DESIGN CO	0001	1	101-41940-401	5,000.00	5,000.00	DOWNPAYMENT FOR RECEPTION AREA REMO
Total 52304:							5,000.00	
52305	03/07/25	MILACA, CITY OF	25-010M	1	101-41940-401	1,088.01	1,088.01	BLDG PERMIT FOR ALTERATIONS
Total 52305:							1,088.01	
52306	03/14/25	AMAZON CAPITAL SERVICES IN	11YN-MJ6K-	1	101-41940-217	111.83	111.83	FACIAL TISSUE/LYSOL WIPES/SANITIZER-CITY
52306	03/14/25	AMAZON CAPITAL SERVICES IN	11YN-MJ6K-	2	101-43000-221	62.88	62.88	TAIL LIGHT-PW
52306	03/14/25	AMAZON CAPITAL SERVICES IN	11YN-MJ6K-	3	101-43000-401	429.98	429.98	EPOXY RESIN KIT-PW
52306	03/14/25	AMAZON CAPITAL SERVICES IN	11YN-MJ6K-	4	603-49450-240	99.89	99.89	HEATERS-SEWER
52306	03/14/25	AMAZON CAPITAL SERVICES IN	11YN-MJ6K-	5	609-49750-240	53.68	53.68	SPACE HEATER-LIQUOR
52306	03/14/25	AMAZON CAPITAL SERVICES IN	11YN-MJ6K-	6	609-49750-437	58.86	58.86	CASH DRAWER-LIQUOR
Total 52306:							817.12	
52307	03/14/25	AT&T MOBILITY	2873260566	1	101-42280-321	38.23	38.23	FIRE TABLET
52307	03/14/25	AT&T MOBILITY	2873260566	2	101-42110-321	496.38	496.38	POLICE-12 LINES
Total 52307:							534.61	
52308	03/14/25	AT&T MOBILITY	2873260586	1	602-49400-321	158.92	158.92	WATER-4 LINES
52308	03/14/25	AT&T MOBILITY	2873260586	2	101-43000-321	89.76	89.76	PUBLIC WORKS-2 LINES
52308	03/14/25	AT&T MOBILITY	2873260586	3	101-41940-321	86.11	86.11	ADMINISTRATION-2 LINES
Total 52308:							334.79	
52309	03/14/25	AW RESEARCH LABORATORIE	68387	1	602-49400-310	125.00	125.00	COLIFORM BACTERIA/E.COLI TESTING
Total 52309:							125.00	
52310	03/14/25	BERNICKS	10325676	1	609-49750-252	3,329.80	3,329.80	BEER
52310	03/14/25	BERNICKS	10325677	1	609-49750-254	147.84	147.84	NA
52310	03/14/25	BERNICKS	10325678	1	609-49750-252	150.54-	150.54-	CREDIT BEER

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
52310	03/14/25	BERNICKS	10325679	1	609-49750-254	26.58-	26.58-	CREDIT NA
Total 52310:							3,300.52	
52311	03/14/25	BIG J'S SERVICE STATION	0002532	1	602-49400-212	385.78	385.78	GAS-WATER
52311	03/14/25	BIG J'S SERVICE STATION	0002532	2	603-49450-212	419.18	419.18	GAS-SEWER
52311	03/14/25	BIG J'S SERVICE STATION	0002532	3	101-43000-212	891.01	891.01	GAS-PW
52311	03/14/25	BIG J'S SERVICE STATION	0002532	4	101-42280-212	97.08	97.08	GAS-FIRE
Total 52311:							1,793.05	
52312	03/14/25	BOLTON & MENK INC	0355649	1	101-49810-310	967.50	967.50	AIRPORT PARKING LOT & ENTRANCE RD PAV
Total 52312:							967.50	
52313	03/14/25	BREAKTHRU BEVERAGE MN W	120267726	1	609-49750-253	1,039.94	1,039.94	WINE
52313	03/14/25	BREAKTHRU BEVERAGE MN W	120267726	2	609-49750-251	3,889.67	3,889.67	LIQUOR
52313	03/14/25	BREAKTHRU BEVERAGE MN W	120267726	3	609-49750-333	67.68	67.68	DELIVERY
52313	03/14/25	BREAKTHRU BEVERAGE MN W	413283404	1	609-49750-254	72.00-	72.00-	CREDIT NA
52313	03/14/25	BREAKTHRU BEVERAGE MN W	413283404	2	609-49750-333	1.85-	1.85-	CREDIT DELIVERY
52313	03/14/25	BREAKTHRU BEVERAGE MN W	413283405	1	609-49750-254	6.33-	6.33-	CREDIT NA
52313	03/14/25	BREAKTHRU BEVERAGE MN W	413283405	2	609-49750-333	.31-	.31-	CREDIT DELIVERY
52313	03/14/25	BREAKTHRU BEVERAGE MN W	413283406	1	609-49750-254	4.34-	4.34-	CREDIT NA
52313	03/14/25	BREAKTHRU BEVERAGE MN W	413283406	2	609-49750-333	.31-	.31-	CREDIT DELIVERY
52313	03/14/25	BREAKTHRU BEVERAGE MN W	413313664	1	609-49750-251	274.05-	274.05-	CREDIT LIQUOR
52313	03/14/25	BREAKTHRU BEVERAGE MN W	413313664	2	609-49750-333	1.85-	1.85-	CREDIT DELIVERY
Total 52313:							4,636.25	
52314	03/14/25	C & L DISTRIBUTING CO.	2063461	1	609-49750-259	14.00-	14.00-	CREDIT OTHER FOR RESALE
52314	03/14/25	C & L DISTRIBUTING CO.	2063463	1	609-49750-251	302.80	302.80	LIQUOR
52314	03/14/25	C & L DISTRIBUTING CO.	2063463	2	609-49750-252	8,588.70	8,588.70	BEER
52314	03/14/25	C & L DISTRIBUTING CO.	2063463	3	609-49750-254	118.60	118.60	NA
52314	03/14/25	C & L DISTRIBUTING CO.	2692000828	1	609-49750-252	4.36-	4.36-	CREDIT BEER
Total 52314:							8,991.74	
52315	03/14/25	CATERPILLAR FINANCIAL SVCS	36647141	1	389-47000-606	27,026.97	27,026.97	WHEEL LOADER PRINCIPAL 2025
52315	03/14/25	CATERPILLAR FINANCIAL SVCS	36647141	2	389-47000-610	4,289.01	4,289.01	WHEEL LOADER INTEREST 2025
Total 52315:							31,315.98	
52316	03/14/25	CINTAS	4219840931	1	609-49750-310	105.91	105.91	RUGS - LIQUOR STORE
52316	03/14/25	CINTAS	4221278999	1	609-49750-310	94.58	94.58	RUGS - LIQUOR STORE
Total 52316:							200.49	
52317	03/14/25	CINTAS	4219841062	1	101-43000-434	104.65	104.65	UNIFORMS-PW
52317	03/14/25	CINTAS	4220537841	1	101-43000-434	102.84	102.84	UNIFORMS-PW
52317	03/14/25	CINTAS	4220537884	1	101-45200-310	57.66	57.66	RUGS-GCC
52317	03/14/25	CINTAS	4220538168	1	101-45500-310	45.37	45.37	RUGS-LIBRARY
52317	03/14/25	CINTAS	4220538185	1	101-41940-310	9.72	9.72	RUGS-CITY HALL
52317	03/14/25	CINTAS	4221278967	1	101-43000-434	102.84	102.84	UNIFORMS-PW
52317	03/14/25	CINTAS	4222029222	1	101-45200-310	57.66	57.66	RUGS-GCC
52317	03/14/25	CINTAS	4222029257	1	101-43000-434	111.30	111.30	UNIFORMS-PW
52317	03/14/25	CINTAS	4222029433	1	101-45500-310	45.37	45.37	RUGS-LIBRARY
52317	03/14/25	CINTAS	4222029443	1	101-41940-310	42.90	42.90	RUGS-CITY HALL
52317	03/14/25	CINTAS	9307936976	1	101-41940-310	9.72-	9.72-	CREDIT RUGS-CITY HALL

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
52317	03/14/25	CINTAS	9307936979	1	101-41940-310	9.72-	9.72-	CREDIT RUGS-CITY HALL
52317	03/14/25	CINTAS	9307936980	1	101-41940-310	9.72-	9.72-	CREDIT RUGS-CITY HALL
52317	03/14/25	CINTAS	9307936983	1	101-41940-310	9.72-	9.72-	CREDIT RUGS-CITY HALL
52317	03/14/25	CINTAS	9307936985	1	101-41940-310	9.72-	9.72-	CREDIT RUGS-CITY HALL
52317	03/14/25	CINTAS	9307936989	1	101-41940-310	9.72-	9.72-	CREDIT RUGS-CITY HALL
52317	03/14/25	CINTAS	9307936991	1	101-41940-310	9.72-	9.72-	CREDIT RUGS-CITY HALL
Total 52317:							612.27	
52318	03/14/25	COAST TO COAST COMPUTER	A2766660	1	602-49400-201	441.50	441.50	TONER-WATER
52318	03/14/25	COAST TO COAST COMPUTER	A2766660	2	603-49450-201	441.50	441.50	TONER-SEWER
Total 52318:							883.00	
52319	03/14/25	COLLINS BROTHERS TOWING,	119409	1	101-42110-310	170.00	170.00	TOW CASE #25000359-PD
Total 52319:							170.00	
52320	03/14/25	COMPUTER INTEGRATION TEC	397200	1	101-41940-570	775.00	775.00	COMPUTER-CITY-DELORES
Total 52320:							775.00	
52321	03/14/25	CORE AND MAIN LP	W477269	1	602-49400-408	428.86	428.86	WATER METER PARTS
52321	03/14/25	CORE AND MAIN LP	W514212	1	602-49400-218	333.50	333.50	WATER METER PARTS
Total 52321:							762.36	
52322	03/14/25	CRITERION PICTURES USA	P440124281	1	215-49000-310	455.00	455.00	MOVIE RENTAL-MOVIE IN THE PARK
Total 52322:							455.00	
52323	03/14/25	DAHLHEIMER DISTRIBUTING C	2404308	1	609-49750-252	182.20-	182.20-	CREDIT BEER
52323	03/14/25	DAHLHEIMER DISTRIBUTING C	2407259	1	609-49750-251	47.00	47.00	LIQUOR
52323	03/14/25	DAHLHEIMER DISTRIBUTING C	2407259	2	609-49750-252	6,787.73	6,787.73	BEER
52323	03/14/25	DAHLHEIMER DISTRIBUTING C	2407259	3	609-49750-253	84.60	84.60	WINE
52323	03/14/25	DAHLHEIMER DISTRIBUTING C	2407259	4	609-49750-254	78.90	78.90	NA
52323	03/14/25	DAHLHEIMER DISTRIBUTING C	2407259	5	609-49750-259	146.00	146.00	OTHER FOR RESALE
Total 52323:							6,962.03	
52324	03/14/25	Damien F. Toven & Associates, LL	1530	1	101-41610-304	4,506.99	4,506.99	CRIMINAL RETAINER-FEBRUARY
52324	03/14/25	Damien F. Toven & Associates, LL	1531	1	101-41610-304	1,500.00	1,500.00	CIVIL RETAINER-FEBRUARY
Total 52324:							6,006.99	
52325	03/14/25	DW COMPANIES LLC	2094	1	602-49400-408	18,626.00	18,626.00	WATERMAIN REPAIR-425 5TH AVE SE
Total 52325:							18,626.00	
52326	03/14/25	DYKES, NATHAN WILLIAM	12695	1	603-49450-310	482.17	482.17	CALIBRATE MAIN LIFT STATION MAGMETER
Total 52326:							482.17	
52327	03/14/25	E.C.M. PUBLISHERS, INC.	1037900	1	101-41120-352	40.25	40.25	TARP LIKE STRUCTURE PH
Total 52327:							40.25	
52328	03/14/25	FES, INC	21376	1	101-42280-241	5,967.13	5,967.13	PUMPER TRUCK EQUIP-FIRE

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
52328	03/14/25	FES, INC	21379	1	101-42280-241	5,096.38	5,096.38	PUMPER TRUCK EQUIP-FIRE
Total 52328:							11,063.51	
52329	03/14/25	Fire Instruction & Rescue Educati	7310	1	101-42280-208	9,000.00	9,000.00	BASIC TRAINING-LARDY, NELSON, ROBERTSON
Total 52329:							9,000.00	
52330	03/14/25	FRONTIER	011993-2-03	1	609-49750-321	211.79	211.79	PHONE SVC-LIQUOR STORE
52330	03/14/25	FRONTIER	011993-2-03	2	602-49400-321	182.65	182.65	PHONE SVC-WATER (6134)
52330	03/14/25	FRONTIER	011993-2-03	3	602-49400-321	1.80	1.80	PHONE SVC-WATER (0121)
52330	03/14/25	FRONTIER	011993-2-03	4	101-42280-321	53.71	53.71	PHONE SVC-FIRE (3465)
52330	03/14/25	FRONTIER	011993-2-03	5	101-49810-321	329.80	329.80	PHONE SVC-AIRPORT (2648)
Total 52330:							779.75	
52331	03/14/25	GALLS INC	030017811	1	101-42110-434	275.49	275.49	VEST CARRIER-ISAACSON
Total 52331:							275.49	
52332	03/14/25	GOPHER STATE ONE CALL	5020599	1	602-49400-310	4.05	4.05	FEBRUARY LOCATES
Total 52332:							4.05	
52333	03/14/25	GRAINGER	9406615733	1	602-49400-216	112.78	112.78	FIVE FUNCTION VALVE-WATER
52333	03/14/25	GRAINGER	9419915864	1	101-43000-221	78.26	78.26	QUICK CONNECT PLUG-PW
52333	03/14/25	GRAINGER	9422814419	1	101-43000-221	66.73	66.73	HYDRAULIC HOSE ASSEMBLY-PW
Total 52333:							257.77	
52334	03/14/25	GRANITE CITY JOBBING	442184	1	609-49750-259	4.38	4.38	OTHER FOR RESALE
52334	03/14/25	GRANITE CITY JOBBING	442184	2	609-49750-256	159.01	159.01	TOBACCO
52334	03/14/25	GRANITE CITY JOBBING	442184	3	609-49750-333	10.00	10.00	DELIVERY
Total 52334:							173.39	
52335	03/14/25	HAWKINS, INC.	6985116	1	602-49400-216	10.00	10.00	CHEMICALS
Total 52335:							10.00	
52336	03/14/25	HEALTH EQUITY	TC9D4N4	1	101-41940-310	45.00	45.00	MAR MONTHLY PARTICIPATION FEES
Total 52336:							45.00	
52337	03/14/25	HOTSY MINNESOTA	24391	1	101-43000-221	89.87	89.87	PARTS - PW
Total 52337:							89.87	
52338	03/14/25	INDIAN ISLAND WINERY	5811	1	609-49750-253	620.16	620.16	WINE
Total 52338:							620.16	
52339	03/14/25	IPRINT TECHNOLOGIES	1209926	1	609-49750-201	472.48	472.48	PRINTER TONER-LIQUOR
Total 52339:							472.48	
52340	03/14/25	JEYS, VICTORIA	021125	1	609-49750-208	112.00	112.00	MILEAGE TO CAPITAL LEGISLATIVE DAY

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 52340:							112.00	
52341	03/14/25	JIMS MILLE LACS DISPOSAL IN	211948-0301	1	101-42280-384	25.00	25.00	GARBAGE-FIRE
52341	03/14/25	JIMS MILLE LACS DISPOSAL IN	211948-0301	2	101-41940-310	84.62	84.62	GARBAGE-CITY
52341	03/14/25	JIMS MILLE LACS DISPOSAL IN	211948-0301	3	101-45200-384	47.60	47.60	GARBAGE-PARKS
52341	03/14/25	JIMS MILLE LACS DISPOSAL IN	212276-0301	1	101-45200-384	95.22	95.22	GARBAGE-PARKS
52341	03/14/25	JIMS MILLE LACS DISPOSAL IN	219225-0301	1	609-49750-384	63.18	63.18	GARBAGE - LIQUOR
52341	03/14/25	JIMS MILLE LACS DISPOSAL IN	3249517-030	1	101-45200-415	148.39	148.39	CHANGING SHELTER
Total 52341:							464.01	
52342	03/14/25	JOHNSON BROTHERS LIQUOR	2734232	1	609-49750-251	1,020.50	1,020.50	LIQUOR
52342	03/14/25	JOHNSON BROTHERS LIQUOR	2734232	2	609-49750-333	11.52	11.52	DELIVERY
52342	03/14/25	JOHNSON BROTHERS LIQUOR	2734233	1	609-49750-253	90.10	90.10	WINE
52342	03/14/25	JOHNSON BROTHERS LIQUOR	2734233	2	609-49750-251	157.00	157.00	LIQUOR
52342	03/14/25	JOHNSON BROTHERS LIQUOR	2734233	3	609-49750-333	6.08	6.08	DELIVERY
Total 52342:							1,285.20	
52343	03/14/25	JOHNSON, WARNE	030425	1	602-49400-208	22.00	22.00	PARKING REIMB. FOR MRWA CONFERENCE-W
Total 52343:							22.00	
52344	03/14/25	KOCHS HARDWARE HANK	3181-022825	1	101-41940-437	6.99	6.99	TOGGLE SWITCH-CITY
52344	03/14/25	KOCHS HARDWARE HANK	3181-022825	2	101-43000-215	207.79	207.79	ULTRASORB-PW
52344	03/14/25	KOCHS HARDWARE HANK	3181-022825	3	101-43000-217	226.08	226.08	TRASH BAGS/PARTS/SHOVEL-PW
52344	03/14/25	KOCHS HARDWARE HANK	3181-022825	4	101-49010-437	7.18	7.18	NUTS/BOLTS-SR CTR
Total 52344:							448.04	
52345	03/14/25	L.E.L.S.	238-0325	1	101-21710	365.00	365.00	MARCH UNION DUES-PD
Total 52345:							365.00	
52346	03/14/25	LEAGUE OF MINNESOTA CITIE	425378	1	101-41310-208	425.00	425.00	LMC ANNUAL CONFERENCE-PFAFF
Total 52346:							425.00	
52347	03/14/25	LITTLE FALLS MACHINE, INC.	373283	1	101-43000-221	946.12	946.12	PLOW PARTS-PW
Total 52347:							946.12	
52348	03/14/25	LONG, MITCHELL	32025	1	101-41120-438	1,105.84	1,105.84	BIRCH COUNTRY ADDN ESCROW REFUND
Total 52348:							1,105.84	
52349	03/14/25	MARTIN-MCALLISTER INC	16723	1	101-42110-310	650.00	650.00	E OLSON EVALUATION-PD
Total 52349:							650.00	
52350	03/14/25	MEYERS MILACA PARTS CITY	2071-022825	1	101-43000-221	124.78	124.78	PARTS-PW
Total 52350:							124.78	
52351	03/14/25	MILACA AUTO VALUE	1302823-022	1	101-43000-221	63.98	63.98	PARTS-PW

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 52351:							63.98	
52352	03/14/25	MILACA IRON & METAL	003285	1	101-43000-215	65.20	65.20	3/8 X 2 FLAT-PW
Total 52352:							65.20	
52353	03/14/25	MILLE LACS CO. AUDITOR	021025	1	101-41940-437	20.00	20.00	PARCEL REPORTS
52353	03/14/25	MILLE LACS CO. AUDITOR	021025	2	101-41940-437	12.00	12.00	TRANSFER UPDATES
52353	03/14/25	MILLE LACS CO. AUDITOR	021025	3	101-41550-300	70.00	70.00	ASSESSMENT REPORTS
Total 52353:							102.00	
52354	03/14/25	MILLE LACS CO. RECORDER	98-17	1	101-49200-450	46.00	46.00	RECORD CUP #98-17 BLUE MOON SALOON
Total 52354:							46.00	
52355	03/14/25	MILLE LACS COUNTY DAC	41634	1	101-41940-310	449.64	449.64	CLEANING SVCS - CITY
52355	03/14/25	MILLE LACS COUNTY DAC	41634	2	101-45500-310	489.42	489.42	CLEANING SVCS - LIBRARY
52355	03/14/25	MILLE LACS COUNTY DAC	41634	3	101-42280-310	59.04	59.04	CLEANING SVCS - FIRE
52355	03/14/25	MILLE LACS COUNTY DAC	41634	4	101-45200-310	185.22	185.22	CLEANING SVCS - GORECKI CENTER
Total 52355:							1,183.32	
52356	03/14/25	MILLER TRUCKING	7329	1	609-49750-333	96.75	96.75	DELIVERY
Total 52356:							96.75	
52357	03/14/25	MINUTEMAN PRESS	39804	1	602-49400-201	162.40	162.40	ENVELOPES-WATER
52357	03/14/25	MINUTEMAN PRESS	39804	2	603-49450-201	162.40	162.40	ENVELOPES-SEWER
Total 52357:							324.80	
52358	03/14/25	MN COMPUTER SYSTEMS INC	419945	1	101-41940-310	56.97	56.97	COPIER CONTRACT-CITY
Total 52358:							56.97	
52359	03/14/25	MN DEPT OF HEALTH	1480002-033	1	602-20810	2,430.00	2,430.00	1ST QTR TEST FEE
Total 52359:							2,430.00	
52360	03/14/25	MN PEIP	1503297	1	101-21706	32,660.54	32,660.54	MEDICAL INS -APRIL
Total 52360:							32,660.54	
52361	03/14/25	MOTOROLA	1411160930	1	101-42110-309	243.75	243.75	IN-CAR VIDEO SYSTEM LICENSE-PD
Total 52361:							243.75	
52362	03/14/25	NELSON SANITATION & RENTA	INV/2025/18	1	602-49400-408	5,072.50	5,072.50	HYDRO EXCAVATE-265 10TH ST NE
52362	03/14/25	NELSON SANITATION & RENTA	INV/2025/18	1	603-49450-530	1,967.50	1,967.50	JET/VACUUM SANIT SEWER LINES-870 CENTRA
Total 52362:							7,040.00	
52363	03/14/25	NOTHING BUT HEMP	3104	1	609-49750-259	384.00	384.00	OTHER FOR RESALE
Total 52363:							384.00	

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
52364	03/14/25	PHILLIPS WINE AND SPIRITS	6933506	1	609-49750-251	2,299.31	2,299.31	LIQUOR
52364	03/14/25	PHILLIPS WINE AND SPIRITS	6933506	2	609-49750-253	779.04	779.04	WINE
52364	03/14/25	PHILLIPS WINE AND SPIRITS	6933506	3	609-49750-333	103.68	103.68	DELIVERY
Total 52364:							3,182.03	
52365	03/14/25	QUILL CORPORATION	42691698	1	101-42400-201	39.99	39.99	COPIER PAPER-BLDG
52365	03/14/25	QUILL CORPORATION	42691698	2	101-41510-201	39.99	39.99	COPIER PAPER-TREASURER
52365	03/14/25	QUILL CORPORATION	42806388	1	101-41940-433	69.99	69.99	SAPPHIRE RENEWAL 2025
Total 52365:							149.97	
52366	03/14/25	ROELOFS, TROY	022625	1	101-43000-230	60.00	60.00	FLAMMABLE CABINET-PW
Total 52366:							60.00	
52367	03/14/25	RUGGED FLEET SERVICE LLC	8333	1	101-43000-221	31.87	31.87	PARTS-PW
Total 52367:							31.87	
52368	03/14/25	SCHLENNER WENNER & CO	327516	1	101-41510-301	550.00	550.00	1099'S AND W2 FILINGS
Total 52368:							550.00	
52369	03/14/25	SELECT URGENT CARE LLC	3888C28265	1	101-42110-437	110.00	110.00	NEW HIRE PHYSICAL-E. OLSON-PD
Total 52369:							110.00	
52370	03/14/25	SOUTHERN GLAZERS OF MN	2594836	1	609-49750-251	891.70	891.70	LIQUOR
52370	03/14/25	SOUTHERN GLAZERS OF MN	2594836	2	609-49750-333	8.37	8.37	DELIVERY
52370	03/14/25	SOUTHERN GLAZERS OF MN	2594837	1	609-49750-253	1,418.12	1,418.12	WINE
52370	03/14/25	SOUTHERN GLAZERS OF MN	2594837	2	609-49750-333	28.68	28.68	DELIVERY
Total 52370:							2,346.87	
52371	03/14/25	ST. CLOUD REFRIGERATION IN	AW18076	1	609-49750-401	512.98	512.98	HEATING 2 & REFRIG 2 MAINTENANCE-LIQUOR
52371	03/14/25	ST. CLOUD REFRIGERATION IN	AW18283	1	609-49750-401	311.18	311.18	REPLACED HYDROZORBS-LIQUOR
52371	03/14/25	ST. CLOUD REFRIGERATION IN	AW18809	1	609-49750-401	1,745.66	1,745.66	VALVE REPLACEMENT ON VAV 3+11-LIQUOR
Total 52371:							2,569.82	
52372	03/14/25	STANTEC	2356064	1	101-41120-310	785.40	785.40	BIRCH COUNTRY TOWNHOUSES
52372	03/14/25	STANTEC	2356064	2	101-43000-303	213.00	213.00	BEMIS PROPERTY
52372	03/14/25	STANTEC	2356064	3	101-41120-310	99.00	99.00	TEMPORARY STRUCTURE RESEARCH
52372	03/14/25	STANTEC	2356064	4	602-49400-303	533.75	533.75	WATER TOWER
52372	03/14/25	STANTEC	2356066	1	602-49400-303	3,776.00	3,776.00	WELLHEAD PROTECTION PLAN
52372	03/14/25	STANTEC	2356067	1	101-41940-310	386.75	386.75	HWY 23 PROJECT
52372	03/14/25	STANTEC	2356068	1	101-43000-303	1,807.75	1,807.75	2025 STREET PROJECT
Total 52372:							7,601.65	
52373	03/14/25	STAR PUBLICATIONS	229871	1	609-49750-343	190.00	190.00	ADVERTISING
Total 52373:							190.00	
52374	03/14/25	SWANK MOTION PICTURES INC	RG 2425026	1	215-49000-310	540.00	540.00	MOVIE IN THE PARK-8-15-25

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 52374:							540.00	
52375	03/14/25	TACTICAL LLC	74937	1	609-49750-259	150.00	150.00	OTHER FOR RESALE
Total 52375:							150.00	
52376	03/14/25	TAPES PLUS ADVERTISING	16503	1	609-49750-343	275.00	275.00	ADVERTISING
Total 52376:							275.00	
52377	03/14/25	TDS MEDIA DIRECT INC	35406	1	609-49750-343	100.00	100.00	ADVERTISING
Total 52377:							100.00	
52378	03/14/25	USA BLUEBOOK	INV0061862	1	602-49400-216	961.07	961.07	CONTOL PULSATRON E PLUS-WATER
Total 52378:							961.07	
52379	03/14/25	VIKING BOTTLING CO.	3625929	1	609-49750-254	299.60	299.60	NA
Total 52379:							299.60	
52380	03/14/25	VINOCOPIA	0369085-IN	1	609-49750-251	130.50	130.50	LIQUOR
52380	03/14/25	VINOCOPIA	0369085-IN	2	609-49750-333	2.50	2.50	DELIVERY
Total 52380:							133.00	
52381	03/14/25	WATER CONSERVATION SERVI	14794	1	602-49400-310	664.25	664.25	LOCATE LEAK 3RD AVE NE & 10TH ST NE
Total 52381:							664.25	
52382	03/14/25	WATSON COMPANY	148111	1	609-49750-259	245.40	245.40	OTHER FOR RESALE
52382	03/14/25	WATSON COMPANY	148111	2	609-49750-256	509.10	509.10	TOBACCO
52382	03/14/25	WATSON COMPANY	148111	3	609-49750-333	6.00	6.00	DELIVERY
Total 52382:							760.50	
52383	03/14/25	WESTMOR INDUSTRIES LLC	2118449	1	101-49810-580	12,000.00	12,000.00	FUEL CARD READER-AIRPORT
Total 52383:							12,000.00	
52384	03/14/25	WEX BANK	103483415	1	101-42110-212	1,142.29	1,142.29	GAS - POLICE VEHICLES
52384	03/14/25	WEX BANK	103483415	2	101-43000-212	269.63	269.63	GAS-PW
Total 52384:							1,411.92	
52385	03/14/25	YOST, EDWARD T	INV210	1	101-41940-309	125.00	125.00	IT SERVICES-CITY
52385	03/14/25	YOST, EDWARD T	INV210	2	101-42280-309	125.00	125.00	IT SERVICES-FIRE
52385	03/14/25	YOST, EDWARD T	INV210	3	101-43000-309	125.00	125.00	IT SERVICES-PW
52385	03/14/25	YOST, EDWARD T	INV210	4	602-49400-309	62.50	62.50	IT SERVICES-WATER
52385	03/14/25	YOST, EDWARD T	INV210	5	603-49450-309	62.50	62.50	IT SERVICES-SEWER
52385	03/14/25	YOST, EDWARD T	INV210	6	101-42110-310	125.00	125.00	IT SERVICES - POLICE
Total 52385:							625.00	
821668	02/26/25	U.S. POSTMASTER	022625	1	602-49400-322	227.62	227.62	FEBRUARY WATER BILLS-WATER
821668	02/26/25	U.S. POSTMASTER	022625	2	603-49450-322	227.62	227.62	FEBRUARY WATER BILLS-SEWER

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 821668:							455.24	
821669	03/12/25	BENTON COMMUNICATIONS	0238009623-	1	101-42280-321	100.45	100.45	PHONE SERVICE - FIRE
Total 821669:							100.45	
821670	03/12/25	BENTON COMMUNICATIONS	0238009658-	1	101-41940-321	240.61	240.61	PHONE SERVICE - CITY HALL
821670	03/12/25	BENTON COMMUNICATIONS	0238009658-	2	101-45500-321	45.72	45.72	PHONE SERVICE - LIBRARY
821670	03/12/25	BENTON COMMUNICATIONS	0238009658-	3	101-45200-321	45.71	45.71	PHONE SERVICE - PARKS
821670	03/12/25	BENTON COMMUNICATIONS	0238009658-	4	101-42110-321	188.64	188.64	PHONE SERVICE - POLICE
821670	03/12/25	BENTON COMMUNICATIONS	0238009658-	5	101-43000-321	158.20	158.20	PHONE SERVICE - PW
821670	03/12/25	BENTON COMMUNICATIONS	0238009658-	6	619-49900-321	77.78	77.78	PHONE SERVICE - DEP REG
Total 821670:							756.66	
821671	03/12/25	CENTERPOINT ENERGY	5826769-1-0	1	609-49750-381	1,144.48	1,144.48	LIQUOR STORE
Total 821671:							1,144.48	
821672	03/12/25	CENTERPOINT ENERGY	8000014099-	1	101-42280-381	718.90	718.90	FIRE HALL
821672	03/12/25	CENTERPOINT ENERGY	8000014099-	2	208-45600-381	562.74	562.74	HISTORICAL SOCIETY
821672	03/12/25	CENTERPOINT ENERGY	8000014099-	3	101-43000-381	2,421.71	2,421.71	PUBLIC WORKS
821672	03/12/25	CENTERPOINT ENERGY	8000014099-	4	101-49010-381	384.97	384.97	SENIOR CENTER
821672	03/12/25	CENTERPOINT ENERGY	8000014099-	5	101-41940-381	567.99	567.99	CITY HALL
821672	03/12/25	CENTERPOINT ENERGY	8000014099-	6	602-49400-381	624.72	624.72	WATER PLANT
821672	03/12/25	CENTERPOINT ENERGY	8000014099-	7	101-45500-381	944.70	944.70	LIBRARY
821672	03/12/25	CENTERPOINT ENERGY	8000014099-	8	101-45200-381	341.06	341.06	GORECKI BLDG
Total 821672:							6,566.79	
821673	03/12/25	CITY HIVE INC	67C32506A2	1	609-49750-310	96.50	96.50	LIQUOR WEBSITE-FEBRUARY
Total 821673:							96.50	
821674	03/12/25	DELTA DENTAL OF MN	CNS0001776	1	101-21712	1,938.69	1,938.69	DENTAL INS-MARCH
Total 821674:							1,938.69	
821675	03/12/25	EAST CENTRAL ENERGY	832400-0325	1	101-43000-381	717.04	717.04	PUBLIC WORKS
821675	03/12/25	EAST CENTRAL ENERGY	832400-0325	2	101-49010-381	95.52	95.52	SENIOR CENTER
821675	03/12/25	EAST CENTRAL ENERGY	832400-0325	3	101-49810-381	470.14	470.14	AIRPORT
821675	03/12/25	EAST CENTRAL ENERGY	832400-0325	4	101-45200-381	210.83	210.83	PARKS
821675	03/12/25	EAST CENTRAL ENERGY	832400-0325	5	101-43000-380	3,027.60	3,027.60	STREET LIGHTS
821675	03/12/25	EAST CENTRAL ENERGY	832400-0325	6	101-42110-437	137.34	137.34	PUBLIC SAFETY
821675	03/12/25	EAST CENTRAL ENERGY	832400-0325	7	208-45600-381	215.44	215.44	HISTORICAL SOCIETY
821675	03/12/25	EAST CENTRAL ENERGY	832400-0325	8	101-45500-381	770.13	770.13	LIBRARY
821675	03/12/25	EAST CENTRAL ENERGY	832400-0325	9	602-49400-381	4,608.09	4,608.09	WATER DEPT
821675	03/12/25	EAST CENTRAL ENERGY	832400-0325	10	603-49450-381	1,095.30	1,095.30	SEWER DEPT
821675	03/12/25	EAST CENTRAL ENERGY	832400-0325	11	101-42280-381	1,479.81	1,479.81	FIRE HALL
821675	03/12/25	EAST CENTRAL ENERGY	832400-0325	12	101-41940-381	1,119.69	1,119.69	CITY HALL
821675	03/12/25	EAST CENTRAL ENERGY	832400-0325	13	609-49750-381	2,507.91	2,507.91	LIQUOR STORE
Total 821675:							16,454.84	
821676	03/12/25	HEALTH EQUITY	030125	1	101-21705	8,695.00	8,695.00	MARCH HSA CONTRIBUTIONS

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 821676:							8,695.00	
821677	03/12/25	MIDCONTINENT COMMUNICATI	14799080114	1	101-42110-321	145.39	145.39	INTERNET- POLICE
Total 821677:							145.39	
821678	03/12/25	MN DEPT OF REVENUE	FEB LIQ TAX	1	609-20800	18,491.00	18,491.00	LIQUOR SALES TAX
Total 821678:							18,491.00	
821679	03/12/25	MN DEPT OF REVENUE	FEB WAT TA	1	602-20800	574.00	574.00	W/S SALES TAX
821679	03/12/25	MN DEPT OF REVENUE	FEB WAT TA	2	101-34107	2.00	2.00	SALES TAX-SPECIAL SEARCHES
821679	03/12/25	MN DEPT OF REVENUE	FEB WAT TA	3	101-34780	33.00	33.00	SALES TAX-RESERVATION FEE
821679	03/12/25	MN DEPT OF REVENUE	FEB WAT TA	4	101-36200	7.00	7.00	SALES TAX - MISC
Total 821679:							616.00	
821680	03/12/25	NCPERS GROUP LIFE INS	6272000320	1	101-21709	128.00	128.00	GROUP LIFE INS MARCH
Total 821680:							128.00	
821681	03/12/25	UNUM	0691590-001	1	101-21707	1,014.68	1,014.68	LIFE, STD, LTD-MARCH
Total 821681:							1,014.68	
992502261	02/24/25	AMERICAN FDS	PR0223251	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN FUNDS Pay Per
Total 992502261:							325.00	
992502262	02/24/25	EFTPS-FED TAXPAYMENT	PR0223251	1	101-21703	3,025.44	3,025.44	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992502262	02/24/25	EFTPS-FED TAXPAYMENT	PR0223251	2	101-21701	4,711.21	4,711.21	FED/SSI/MEDICARE FEDERAL WITHHOLDING T
992502262	02/24/25	EFTPS-FED TAXPAYMENT	PR0223251	3	101-21703	3,025.44	3,025.44	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992502262	02/24/25	EFTPS-FED TAXPAYMENT	PR0223251	4	101-21703	971.11	971.11	FED/SSI/MEDICARE MEDICARE Pay Period: 2/2
992502262	02/24/25	EFTPS-FED TAXPAYMENT	PR0223251	5	101-21703	971.11	971.11	FED/SSI/MEDICARE MEDICARE Pay Period: 2/2
Total 992502262:							12,704.31	
992502263	02/24/25	GOVONE SOLUTIONS	PR0223251	1	101-21704	3,309.07	3,309.07	PERA PERA PROTECTIVE Pay Period: 2/23/202
992502263	02/24/25	GOVONE SOLUTIONS	PR0223251	2	101-21704	3,131.50	3,131.50	PERA PERA COORDINATED Pay Period: 2/23/20
992502263	02/24/25	GOVONE SOLUTIONS	PR0223251	3	101-21704	3,613.30	3,613.30	PERA PERA COORDINATED Pay Period: 2/23/20
992502263	02/24/25	GOVONE SOLUTIONS	PR0223251	4	101-21704	2,206.05	2,206.05	PERA PERA PROTECTIVE Pay Period: 2/23/202
Total 992502263:							12,259.92	
992502264	02/24/25	MN-STATE TAXPAYMENT	PR0223251	1	101-21702	2,476.83	2,476.83	SWT STATE WITHHOLDING TAX Pay Period: 2/2
Total 992502264:							2,476.83	
992503121	03/10/25	AMERICAN FDS	PR0309251	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN FUNDS Pay Per
Total 992503121:							325.00	
992503122	03/10/25	EFTPS-FED TAXPAYMENT	PR0309251	1	101-21703	2,804.75	2,804.75	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992503122	03/10/25	EFTPS-FED TAXPAYMENT	PR0309251	2	101-21701	4,383.56	4,383.56	FED/SSI/MEDICARE FEDERAL WITHHOLDING T
992503122	03/10/25	EFTPS-FED TAXPAYMENT	PR0309251	3	101-21703	2,804.75	2,804.75	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992503122	03/10/25	EFTPS-FED TAXPAYMENT	PR0309251	4	101-21703	912.17	912.17	FED/SSI/MEDICARE MEDICARE Pay Period: 3/9
992503122	03/10/25	EFTPS-FED TAXPAYMENT	PR0309251	5	101-21703	912.17	912.17	FED/SSI/MEDICARE MEDICARE Pay Period: 3/9

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 992503122:							11,817.40	
992503123	03/10/25	GOVONE SOLUTIONS	PR0309251	1	101-21704	3,219.45	3,219.45	PERA PERA PROTECTIVE Pay Period: 3/9/2025
992503123	03/10/25	GOVONE SOLUTIONS	PR0309251	2	101-21704	2,999.36	2,999.36	PERA PERA COORDINATED Pay Period: 3/9/2025
992503123	03/10/25	GOVONE SOLUTIONS	PR0309251	3	101-21704	3,460.80	3,460.80	PERA PERA COORDINATED Pay Period: 3/9/2025
992503123	03/10/25	GOVONE SOLUTIONS	PR0309251	4	101-21704	2,146.31	2,146.31	PERA PERA PROTECTIVE Pay Period: 3/9/2025
Total 992503123:							11,825.92	
992503124	03/10/25	MN-STATE TAXPAYMENT	PR0309251	1	101-21702	2,309.52	2,309.52	SWT STATE WITHHOLDING TAX Pay Period: 3/9/2025
Total 992503124:							2,309.52	
Grand Totals:							419,229.55	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-10005	148.60	.00	148.60
001-20200	.00	148.60-	148.60-
101-20200	68.04	176,836.57-	176,768.53-
101-21701	9,094.77	.00	9,094.77
101-21702	4,786.35	.00	4,786.35
101-21703	15,426.94	.00	15,426.94
101-21704	24,085.84	.00	24,085.84
101-21705	8,695.00	.00	8,695.00
101-21706	32,660.54	.00	32,660.54
101-21707	1,014.68	.00	1,014.68
101-21708	650.00	.00	650.00
101-21709	128.00	.00	128.00
101-21710	365.00	.00	365.00
101-21712	1,938.69	.00	1,938.69
101-34107	2.00	.00	2.00
101-34780	33.00	.00	33.00
101-36200	7.00	.00	7.00
101-41120-310	884.40	.00	884.40
101-41120-352	40.25	.00	40.25
101-41120-438	1,105.84	.00	1,105.84
101-41310-208	425.00	.00	425.00
101-41510-201	39.99	.00	39.99
101-41510-301	550.00	.00	550.00
101-41550-300	70.00	.00	70.00
101-41610-304	6,006.99	.00	6,006.99
101-41940-217	111.83	.00	111.83
101-41940-309	125.00	.00	125.00
101-41940-310	1,075.60	68.04-	1,007.56
101-41940-321	326.72	.00	326.72
101-41940-322	46.49	.00	46.49
101-41940-381	1,687.68	.00	1,687.68
101-41940-401	6,088.01	.00	6,088.01
101-41940-433	69.99	.00	69.99
101-41940-437	38.99	.00	38.99
101-41940-570	775.00	.00	775.00
101-42110-208	75.00	.00	75.00
101-42110-212	1,142.29	.00	1,142.29
101-42110-240	376.00	.00	376.00
101-42110-309	243.75	.00	243.75
101-42110-310	945.00	.00	945.00
101-42110-321	830.41	.00	830.41
101-42110-434	275.49	.00	275.49
101-42110-437	623.34	.00	623.34
101-42280-208	9,000.00	.00	9,000.00
101-42280-212	97.08	.00	97.08
101-42280-241	11,063.51	.00	11,063.51
101-42280-309	125.00	.00	125.00
101-42280-310	59.04	.00	59.04
101-42280-321	192.39	.00	192.39
101-42280-381	2,198.71	.00	2,198.71
101-42280-384	25.00	.00	25.00
101-42400-201	39.99	.00	39.99
101-42400-300	643.55	.00	643.55
101-43000-212	1,160.64	.00	1,160.64
101-43000-215	272.99	.00	272.99
101-43000-217	226.08	.00	226.08
101-43000-221	1,464.49	.00	1,464.49

GL Account	Debit	Credit	Proof
101-43000-230	60.00	.00	60.00
101-43000-303	2,020.75	.00	2,020.75
101-43000-309	125.00	.00	125.00
101-43000-321	294.35	.00	294.35
101-43000-380	3,027.60	.00	3,027.60
101-43000-381	3,138.75	.00	3,138.75
101-43000-401	429.98	.00	429.98
101-43000-434	421.63	.00	421.63
101-45200-310	300.54	.00	300.54
101-45200-321	45.71	.00	45.71
101-45200-381	551.89	.00	551.89
101-45200-384	142.82	.00	142.82
101-45200-415	148.39	.00	148.39
101-45200-437	52.00	.00	52.00
101-45500-310	580.16	.00	580.16
101-45500-321	45.72	.00	45.72
101-45500-381	1,714.83	.00	1,714.83
101-49010-381	480.49	.00	480.49
101-49010-437	7.18	.00	7.18
101-49200-450	46.00	.00	46.00
101-49810-310	967.50	.00	967.50
101-49810-321	329.80	.00	329.80
101-49810-381	470.14	.00	470.14
101-49810-580	12,000.00	.00	12,000.00
208-20200	.00	778.18-	778.18-
208-45600-381	778.18	.00	778.18
215-20200	.00	995.00-	995.00-
215-49000-310	995.00	.00	995.00
389-20200	.00	31,315.98-	31,315.98-
389-47000-606	27,026.97	.00	27,026.97
389-47000-610	4,289.01	.00	4,289.01
602-20200	.00	41,279.74-	41,279.74-
602-20800	574.00	.00	574.00
602-20810	2,430.00	.00	2,430.00
602-49400-201	603.90	.00	603.90
602-49400-208	22.00	.00	22.00
602-49400-212	385.78	.00	385.78
602-49400-216	1,083.85	.00	1,083.85
602-49400-218	333.50	.00	333.50
602-49400-303	4,309.75	.00	4,309.75
602-49400-309	812.50	.00	812.50
602-49400-310	793.30	.00	793.30
602-49400-321	343.37	.00	343.37
602-49400-322	227.62	.00	227.62
602-49400-381	5,232.81	.00	5,232.81
602-49400-408	24,127.36	.00	24,127.36
603-20200	.00	5,708.06-	5,708.06-
603-49450-201	603.90	.00	603.90
603-49450-212	419.18	.00	419.18
603-49450-240	99.89	.00	99.89
603-49450-309	812.50	.00	812.50
603-49450-310	482.17	.00	482.17
603-49450-322	227.62	.00	227.62
603-49450-381	1,095.30	.00	1,095.30
603-49450-530	1,967.50	.00	1,967.50
609-20200	1,653.27	163,810.95-	162,157.68-
609-20800	18,491.00	.00	18,491.00
609-49750-201	472.48	.00	472.48
609-49750-208	112.00	.00	112.00

GL Account	Debit	Credit	Proof
609-49750-217	85.60	.00	85.60
609-49750-240	53.68	.00	53.68
609-49750-251	46,002.47	624.49-	45,377.98
609-49750-252	70,837.37	611.90-	70,225.47
609-49750-253	9,549.20	237.11-	9,312.09
609-49750-254	2,956.67	159.60-	2,797.07
609-49750-256	3,335.61	.00	3,335.61
609-49750-259	3,394.27	14.00-	3,380.27
609-49750-310	296.99	.00	296.99
609-49750-321	251.80	.00	251.80
609-49750-333	1,062.56	6.17-	1,056.39
609-49750-343	565.00	.00	565.00
609-49750-381	3,652.39	.00	3,652.39
609-49750-384	63.18	.00	63.18
609-49750-401	2,569.82	.00	2,569.82
609-49750-437	58.86	.00	58.86
619-20200	.00	77.78-	77.78-
619-49900-321	77.78	.00	77.78
Grand Totals:	<u>422,672.17</u>	<u>422,672.17-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

RESOLUTION NO. 25-07

RESOLUTION ACCEPTING DONATION

WHEREAS, The City of Milaca is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, the following individual has offered to contribute the cash amount set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>	<u>Committed To</u>
Initiative Foundation	\$800.00	2024 Rhythm on the Rum Parade
Initiative Foundation	\$550.00	2024 Kids Hands-On Event
Ken Carling	\$100.00	Veterans Memorial-Donald E Carling
Ken Carling	\$100.00	Veterans Memorial-Richard W Carling
Gary Carling	\$100.00	Veterans Memorial-Gary Carling
Brian Carling	\$300.00	Veterans Memorial-Donald O Carling
		Herbert M Carling
		Andrew B Carling

WHEREAS, said donations have been contributed to assist the city in the establishment as allowed by law; and

WHEREAS, The City Council finds that it is appropriate to accept the donation offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MILACA, MINNESOTA, AS FOLLOWS:

1. The donation described above is accepted and shall be used to the funds as indicated either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipt to the donor acknowledging the city's receipt of the donor's donation.

Adopted this 20th day of March, 2025.

Mayor Dave Dillan

ATTEST

Tammy Pfaff, City Manager

ORDINANCE NO. 538

ORDINANCE AMENDING TITLE III ADMINISTRATION; CHAPTER 34.41 WATER RATES AND CHARGES; SCHEDULE

The Milaca City Council ordains the following addition as it pertains to Chapter 34.41 Water Rates and Charges; Schedule by adding bulk water rates:

34.41 WATER RATES AND CHARGES; SCHEDULE

(A) Rates and charges for water use and service are hereby established for connection into the municipal water system and the use thereof in the amounts set forth in the table which follows and in§ 34.30. All water sold shall be on the basis of meter readings except in the case of minimum charges and bulk water.

DESCRIPTION	Description	NEW RATE
Applicant fee		\$45
Meter, radio transmission equipment	Failure to allow access for installation	\$77 per month
Meter testing		\$67
Reconnection fee	Existing stubbed in line requesting reconnection	\$46
Shut off of water supply	Shut off for customer request	\$36
Turn on fee	Turning on water during normal business hours after disconnection for non-payment	\$52
After Hours Service Fee	Turning on water outside normal business hours regardless of reason for reconnection	\$103
Snowbird Fee	Winter disconnect fee; during months of November 1 through April 1	\$75

RESIDENTIAL AND COMMERCIAL WATER		NEW RATE
Base Rate		\$17.03
1,000 gallons and up		\$6.88
Bulk Water		
Per 100 gallons		\$1.00
Minimum Charge		\$30.00

Adopted by the city council of the City of Milaca this 20th day of March, 2025.

ATTEST:

Mayor, Dave Dillan

City Manager, Tammy Pfaff

First Reading: 02-19-2025

Second Reading: 03-20-2025

Published: _____

ORDINANCE #539

AN ORDINANCE TO THE CITY CODE

**TITLE IX (GENERAL REGULATIONS) ADDING CHAPTER 99 TEMPORARY USES
OF THE CITY OF MILACA CODE OF ORDINANCES**

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA ORDAINS AS
FOLLOWS:

§99.01 PURPOSE AND INTENT.

(A) This section allows for the establishment of certain temporary uses of limited duration and special events, provided that such uses comply with the standards in this division and are discontinued upon the expiration of a set time period. Temporary uses and special events shall not involve the construction or alteration of any permanent building or structure.

§99.02 CONDITIONAL USE PERMIT OR PERMIT REQUIRED.

Temporary uses and structures that require a permit shall be reviewed in accordance with the process outlined in §156.150-§156.154 Conditional Use Permits, §156.077 and §156.181 Building Permits.

§99.03 GENERAL STANDARDS FOR TEMPORARY USES.

Temporary uses, structures, or events shall comply with the following:

- (A) Obtain the appropriate permits (as required), including the signature of the property owner on which the temporary use is proposed;
- (B) Not be detrimental to property or improvements in the surrounding area or to the public health, safety, or general welfare;
- (C) Be compatible with the principal uses taking place on the site;
- (D) Not have substantial adverse effects or noise impacts on nearby residential neighborhoods;
- (E) Not include permanent alterations to the site;
- (F) Meet all the setbacks of the underlying base and overlay zoning districts, unless expressly stated otherwise in this chapter;
- (G) Temporary signs permitted under the code and associated with the use or structure shall be removed when the temporary activity ceases. See also §156.132 Signs Permitted Without Permit.

(H) Not violate the applicable conditions of approval that apply to a site or use on the site;

(I) Not interfere with the normal operations of any permanent use located on the property;
and

(J) Contain sufficient land area to allow the temporary use, structure, or special event to occur, as well as adequate land to accommodate the parking and traffic movement associated with the temporary use, without disturbing environmentally sensitive lands.

§99.04 TABLE OF ALLOWED TEMPORARY USES AND STRUCTURES.

Table below summarizes allowed temporary uses and structures and any general or specific standards that apply. Temporary uses or structures not listed in the table are prohibited.

<i>TEMPORARY USES AND STRUCTURES</i>			
<i>Temporary Use or Structure</i>	<i>Allowable Duration (per site)</i>	<i>Permit(s) Required</i>	<i>Additional Requirements</i>
Temporary Structure			
Construction dumpster (on public ROW/property)	Until issuance of certificate of occupancy or two days following expiration or finalizing of a building permit	Yes-Bldg. Permit	See §50.01
Construction dumpster (on private property)	30 days without a building permit	No	See §50.01
Construction trailer	Until issuance of certificate of occupancy	Yes-Bldg. Permit	
Mobile food units		Yes	See §115.01-§115.99
Recreational vehicle use		No	See §98.01-98.04
Real estate office/model sales home	Until 85% occupancy of the phase is reached	Yes-Bldg. Permit	
Temporary sign		No	See §156.132
Temporary Sales			
Garage/yard sale	3 days per event; 3 events total per calendar year	No	See §96.01
Seasonal sales, Seasonal Greenhouse Sales	April 1-June 30	Yes CUP	§156.150-§156.154
Special Events	See City Code	Yes	

§99.05 SPECIFIC STANDARDS FOR TEMPORARY USES.

(A) Construction dumpster.

(1) The placement of a temporary construction dumpster or other trash receptacle within a public right-of-way or other site owned by the city shall be subject to standards in the city code as may be applicable.

(2) Temporary trash receptacles or dumpsters located outside public rights-of way are not required to obtain a temporary use permit, but shall comply with the following standards:

- a) Be located to the side or the rear of the site, to the maximum extent practicable;
- b) Be located as far as possible from lots containing existing development;
- c) Not be located within a floodplain or otherwise obstruct drainage flow;
- d) Not be placed within five feet of a fire hydrant or within a required landscaping area;
- e) Be located outside of any required tree protection fencing and the dripline of existing trees; and
- f) Be secured with a cover to prevent litter and debris from escaping the dumpster.

(B) Construction trailer.

(1) Construction trailers may be permitted on a construction site provided that the trailer is:

- a) Approved by the City Manager and Police Department for location, safety, and compatibility with adjacent properties;
- b) Located on the same site or in the same development as the related construction;
- c) Not located within a required landscape area; and
- d) Associated with development for which a valid building permit has been or will be issued.

(2) The applicant shall be required to restore the trailer site to its previous condition if the trailer is located off the construction site.

(C) Real estate sales office/model sales home. One temporary real estate sales office or model sales home per builder or developer shall be permitted in a section or phase of a new residential or nonresidential development provided the office or model home:

(1) Is aesthetically compatible with the character of surrounding development in terms of exterior color, predominant exterior building materials, and landscape;

(2) Complies with the applicable standards in the approved development plan (if applicable);

(3) Is operated by a developer or builder active in the same phase or section where the use is located; and

(4) Is removed or the model home is converted into a permanent residential use once 85% occupancy in the section or phase of the development is reached.

(D) *Seasonal sales.* Seasonal sales shall:

(1) Be authorized in writing by the property owner if conducted on property not owned by the seasonal sale operator;

(2) Not be located within any right-of-way;

(3) Not reduce available parking areas below that which is required by code;

(4) Not obstruct emergency vehicle access to adjacent lots or disrupt pedestrian circulation or traffic;

(5) Provide adequate ingress, egress and off-street parking areas; and

(6) Be subject to the sign standards in §156.130-§156.141

(7) Shall be subject to standards in the city code as may be applicable per Building and Zoning codes

(E) *Temporary tent, canopy, tarp garage, or hoop building for Seasonal sales are allowed if:*

(1) In R-1 or R-2 Single Family home Zoning District (no townhome or multi-family unit)

(2) Minimum lot size 10,000 square feet

(3) A Conditional Use Permit has been approved for Home Occupation

(4) Total square footage does not exceed 200 square feet or 10 feet in height

(5) Erected from April 1 to June 30 for business/retail purposes only

(6) Must be disassembled each year.

(7) Not used for storage.

(8) Only one structure allowed.

(9) The lot or site shall be restored to its original condition within two days of removal of the tent, canopy, tarp garage, or hoop building.

(10) Not located in the front yard

§99.99 PENALTY.

A violation of this section is a misdemeanor criminal offense, and is punishable by up to 90 days in jail and a fine of up to \$1,000.00. Each day a violation occurs is separate offense.

Passed this ____ day of _____, 2025.

Mayor Dave Dillan

ATTEST:

Tammy Pfaff, City Manager

First Reading:
Second Reading:
Published: _____

FIRST READING

ORDINANCE #540

AN ORDINANCE TO THE CITY CODE

TITLE IX (GENERAL REGULATIONS) AMENDING CHAPTER 96 GARAGE OR ESTATE SALES OF THE CITY OF MILACA CODE OF ORDINANCES

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA ORDAINS AS FOLLOWS:

CHAPTER 96: GARAGE OR ESTATE SALES

Section

96.01 Regulation of garage or estate sales

§ 96.01 REGULATION OF GARAGE OR ESTATE SALES.

Garage or estate sales are held at or in a residential property, offering for sale personal and household effects. Such sales shall be limited to three times a calendar year, each time not to exceed three successive days, and each time to be limited to once a month.

(Ord. 274, passed 9-15-88)

(9) Garage/yard sales.

(a) Garage or yard sales shall:

1. Be limited to a maximum of three per dwelling per year;
2. Not exceed a maximum duration of three consecutive days per sale;
3. Occur only between the hours of 7:00 a.m. and 8:00 p.m.;
4. Not place items for sale, signs or other advertising within the public right-of-way, or impede the passage of traffic on streets in the area of the sale;
5. Conduct vehicle parking in accordance with the standards in this chapter and any other applicable city requirements;
6. Not negatively affect neighboring properties in terms of noise, trash, parking, or impede the flow of traffic on nearby streets;
7. Not permit loud or boisterous conduct on the premises;
8. Not allow unsold items or other sale-related materials to remain in public view following conclusion of the sale; and
9. Remove all sale related signage immediately upon conclusion of the sale.

(b) The owner and/or tenant of the premises on which a sale is conducted, shall be responsible for the maintenance of good order and decorum on the premises during the hours of the sale.

Passed this ____ day of _____, 2025.

Mayor Dave Dillan

ATTEST:

Tammy Pfaff, City Manager

First Reading: 03-20-25

Second Reading:

Published: _____

FIRST READING

ORDINANCE NO. 541

AN ORDINANCE TO THE CITY CODE

TITLE XV (LAND USAGE) OF THE CITY CODE AMENDING CHAPTER 156 (ZONING)
SECTION 036 (R-2, ONE AND TWO FAMILY RESIDENTIAL MEDIUM DENSITY
DISTRICT) (E) USES REQUIRING A CONDITIONAL USE PERMIT

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA ORDAINS AS
FOLLOWS:

Chapter 156.036 (E) Uses Requiring a Conditional Use Permit is hereby amended to add the
following:

(12) Seasonal Greenhouse or Seasonal Business

Passed this _____ day of _____, 2025.

Mayor Dave Dillan

ATTEST:

Tammy Pfaff, City Manager

First Reading: 03-20-2025

Second Reading _____

Published _____

ORDINANCE NO. 542

AN ORDINANCE TO THE CITY CODE

TITLE XV (LAND USAGE) OF THE CITY CODE AMENDING CHAPTER 156 (ZONING)
SECTION 038 (B-1 CENTRAL BUSINESS DISTRICT) (F) USES REQUIRING A
CONDITIONAL USE PERMIT

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA ORDAINS AS
FOLLOWS:

Chapter 156.038 (F) Uses Requiring a Conditional Use Permit is hereby amended to add the
following:

(15) Seasonal Greenhouse or Seasonal Business

Passed this _____ day of _____, 2025.

Mayor Dave Dillan

ATTEST:

Tammy Pfaff, City Manager

First Reading: 03-20-2025

Second Reading _____

Published _____

ORDINANCE NO. 543

AN ORDINANCE TO THE CITY CODE

TITLE XV (LAND USAGE) OF THE CITY CODE AMENDING CHAPTER 156 (ZONING)
SECTION 057 (ACCESSORY BUILDINGS, STRUCTURES, AND USES) (D)(1)

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA ORDAINS AS
FOLLOWS:

Chapter 156.057 (D)(1) is hereby amended to read:

(1) No tarp like structures allowed unless a Conditional Use Permit has been approved for a Seasonal Greenhouse or Seasonal Business Sales from April 1-June 30.

Passed this _____ day of _____, 2025.

Mayor Dave Dillan

ATTEST:

Tammy Pfaff, City Manager

First Reading: 03-20-2025

Second Reading _____

Published _____

RESOLUTION NO. 25-08

RESOLUTION ADOPTING PERSONNEL POLICIES
FOR THE CITY OF MILACA

WHEREAS, the Personnel Policies of the City of Milaca had previously been adopted by ordinance; and

WHEREAS, The City Council of the City of Milaca repealed the Personnel Policy ordinance effective the 16th day of August, 2007; and

WHEREAS, it is the intention of the City Council of the City of Milaca to continue the effectiveness of the Personnel Policies (including any subsequent amendments) without any break in their application through the adoption of Personnel Policies by this Resolution;

NOW, THEREFORE, BE IT RESOLVED, this Personnel Policy replaces all previous policies, and,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Milaca that the attached Personnel Policies of the City of Milaca are hereby revised and adopted by this Resolution.

Passed this 20th day of March, 2025.

Mayor Dave Dillan

ATTEST:

City Manager Tammy Pfaff

RESOLUTION #25-09

RESOLUTION TO APPROVE AUTHORIZATION TO SUMMARIZE ORDINANCE #538
FOR PUBLICATION PURPOSES

WHEREAS per MN Statute #412.191 Subd 4, the City of Milaca City Council Ordinance #538 entitled Ordinance Amending Title III Administration, Chapter 34.41 Water Rates and Charges may be summarized due to the length of this Ordinance. Summary of publication attached.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA that upon four-fifths approval, Ordinance #538 will be published as a summary as per attached.

Passed by the City Council of Milaca, Minnesota this 20th day of March, 2025.

Mayor Dave Dillan

Attest:

Tammy Pfaff, City Manager

ORDINANCE #538

City of Milaca

ORDINANCE AMENDING TITLE III ADMINISTRATION; CHAPTER
34.41 WATER RATES AND CHARGES; SCHEDULE

This is a summary of the Ordinance changes passed on March 20th, 2025. The full text of the Ordinance is available for inspection at City of Milaca, 255 1st St E, Milaca MN 56353 during regular city hall hours, or at the city's website www.cityofmilaca.org under Ordinances. A copy may also be mailed or emailed by calling city hall 320-983-3141.

Ordinance adds bulk water rate at \$1.00 per 1,000 gallons of water. Minimum charge \$30.00.

Mayor Dave Dillan

ATTEST: City Manager Tammy Pfaff



Incident Summary by Incident Type

Date Range: 2/1/2025 to 2/28/2025

Incident Type	# of Incidents
Accident	7
Agency Assist	8
Alarm	5
Animal	4
Assault	1
Child Custody	1
Civil Issue	2
Community Contact	2
Debris	1
Disturbance	9
Driving Complaint	6
Drugs	1
Family Services Referral	9
Found Property	2
Fraud-forgery-scam	2
Funeral Escort	3
Garbage Dumping	1
Gas Leak	1
Harassment Complaint	4
Icr Misc	18
Juvenile Complaint	4
Lockout	4
Lost Property	2
Medical	41
Missing Juvenile	1
Motorist Assist	1
Noise Complaint	3



Incident Summary by Incident Type

Date Range: 2/1/2025 to 2/28/2025

Ofp Violation	1
Parking Complaint	20
Property Exchange	2
Public Assist	13
Suspicious Activity	8
Theft	2
Traffic	41
Welfare Check	5
Zoning Violation	1
Total: 236	

City of Milaca

Engineer's Report – 02/27/2025

Information in italics is new since previous report.

General Planning Assistance. Milaca - General (193800515 Task 102). Phil Carlson continues to provide general on-going assistance with planning reviews.

Wastewater Treatment Plant Assistance. Milaca - General (193800515 Task 107). Peter Daniels is working with Gary Kirkeby on wastewater plan issues.

The NPDES Permit reissuance application has been prepared and submitted. On 1/6/25, the MPCA confirmed that the WWTP Permit reissuance information was received and is complete enough for processing.

Updating the Mercury Minimization Plan (MMP) that is required by the city's permit is complete pending MPCA review. The MMP was submitted to the MPCA on 12/30/2024.

2027 Water Tower Painting Project. Milaca - General (193800515 Task 106). *Project Priority List (PPL) application was submitted by Gary Kirkeby on 2/4/2025. In early 2026, we will need to start the Intended Use Plan (IUP) application process and work with KLM to get interior and exterior inspections completed.*

Milaca 110th Ave. (HUD grant project). (193806178). Contractor Payment No. 5 needs to be processed in January. Final paving and project close-out to be completed in 2025.

Milaca 2024 Street Improvement. (193806371). Project is complete and can be closed out.

Milaca Junction Addition Development (plat). (193807178). Dan Roeber prepared a concept plan dated 12/30/24. *A meeting will be held on March 5th to discuss the concept plan. A draft Preliminary Plat can be prepared later after more information is available on preferred lot sizes.*

Part 2 Wellhead Protection Plan. (193807329). Mark Janovec is working with Gary Kirkeby on this. *Contaminant source inventory will be completed in March. A draft management plan for agency reviews will be completed in April or May. A Public Hearing will be necessary in +/- August 2025).* The goal is to submit the final plan to MDH in September.

City Utilities - SP4801-26(TH23). (193807341). This is the project to produce plans for the sanitary sewer and water main improvements associated with the MnDOT Highway 23 project. Field survey was completed in 2024. *City Municipal Consent was approved on 2/19/25. Need to discuss if the city wants sewer extensions for developable parcels east of Highway 169. MnDOT provided updated alignment files on 2/24/25.*

Milaca 2025 Street Project (1st St.). (193807360). This project will replace curb and sidewalk on the south side of 1st Street between 3rd and Central. *Questions regarding building accesses and curb cut locations have been answered. Construction plans and specifications are being prepared and will be finalized by April.*

Milaca Lead and Galvanized Water Service Replacement Project (19380xxxx). The city completed a water service line inventory in 2024 that identified several lead and galvanized service lines. *We are working with the Public Works Supt. to identify possible funding sources to replace lead and galvanized service lines.*

Deloris Katke

From: Gary Kirkeby
Sent: Thursday, March 13, 2025 7:40 AM
To: Deloris Katke
Subject: RE: Agenda
Attachments: J/L jetting quote 2025.pdf; Nelson jetting quote 2025.pdf

Our insurance policy with the League requires sewer lines be cleaned and televised every 4 years at a minimum. This contract will make sure everything is done every 3 years, which is a good idea due to them being older clay. This is something we have always done, just time to get updated pricing and renew a contract. This service is in the 2025 sewer budget. Quotes came in under budget.

I would recommend Nelson Sanitation for this service.

Price per year:
Johnson Jetline - \$45,800
Nelson Sanitation - \$31,200

From: Deloris Katke <dkatke@milacacity.com>
Sent: Thursday, March 13, 2025 7:15 AM
To: Gary Kirkeby <gkirkeby@milacacity.com>
Subject: RE: Agenda

No. Putting it together today. Send it over.

Deloris Katke
Assistant City Clerk/Accounts Payable
320-983-3141



CITY OF
MILACA *Minnesota*
255 First Street East, Milaca, MN 56353 (320)983-3141 | (320)983-3142 fax

From: Gary Kirkeby <gkirkeby@milacacity.com>
Sent: Thursday, March 13, 2025 6:54 AM
To: Deloris Katke <dkatke@milacacity.com>
Subject: Agenda

Is it too late to get you something for the council packet?

Get [Outlook for iOS](#)



Price Quote for: City of Milaca, Mn

Quote Date: February 26, 2025

CUSTOMER: City of Milaca, Mn

PROJECT: 6-year Sanitary Sewer Maintenance Program - (1/3 of town per year)

PLEASE MARK DESIRED LEVEL AND DURATION OF SERVICE

<input type="checkbox"/> Jetting/Vacuum -	8" – 12" pipe approx. 26,000 ft. /year @ \$0.85/ft.	= \$22,100.00 /year
<input type="checkbox"/> Televising -	If necessary @ \$0.85/ft.	= \$TBD
<input type="checkbox"/> Lateral Launching(services) -	If necessary (price is for minimum 5) @ \$300/each	= \$TBD
<input type="checkbox"/> Line Locate/Tracing -	Line Locate/Trace as needed @ \$50/each locate	= \$TBD
Mobilization -	Each Trip (double if clean & televise)	= \$800.00
<input type="checkbox"/> Emergency Calls -	See details below	= \$TBD <i>(no charge on multi-year plan)</i>

Duration: 2025 2025 thru 2030 2025 thru _____ (specify)

Deliverables & Specifications: In connection with its work on the Project, JJL will satisfy performance standards and produce deliverables as follows:

- NASSCO PACP & LACP Certified camera operator;
- Clean and Televise in accordance with NASSCO standards;
- Cleaning and Televising reports (color with still pictures);
- Televising video (your choice of DVD, VHS, or USB flash drive format); and
- GPS mapping of Sanitary mainlines only and emergency call service at no additional cost under multi-year maintenance program.

THIS PRICE QUOTE COVERS ONLY THE SERVICES AND SPECIFICATIONS LISTED ABOVE, AND IS GOOD FOR 30 CALENDAR DAYS FROM THE QUOTE DATE.

Additional Fees & Modifications: The fees and/or services listed below are not included in the above Price Quotes. Consequently, if you add these fees and/or services to the Project your total costs will increase. In the alternative, you can request to modify your service plan in order to manage expenses (e.g., reduce pipe footage in response to increased price-per-foot).

- Add additional lines at same segment price per foot quoted above;
- Root cutting, tap cutting, and lift station cleaning charged additional \$425/hr. with 1 hour minimum;
- LETS (lateral evaluation television system) camera to launch from mainline into the service lateral up to 150 feet;
- Pipe sizes over 12" charged additional \$0.05/ft. per pipe size increase (added to unit prices for pipe under 12" quoted above);
- After 3 full jetting passes, "heavy cleaning" will be charged (up to 3 more passes) at same unit price per foot quoted above (until complete or directed by Customer).
- Downtime: If JJL provides any of the services listed in the "Customer Obligations" section, below, you will be charged a rate of \$500/hr. (per crew) until regular contract work can be resumed.
- Emergency Rates: If you are on a multi-year maintenance program, then emergency calls are charged at contracted mobilization and unit rates as specified in this Price Quote. If you are not on a multi-year maintenance program and if work needs to be done within 36-hours of a request, you will be charged a flat rate of \$500 plus \$500/hr. (per crew) from the time the crew is deployed from its then current location until the requested emergency work is completed.
- If the cost of fuel exceeds \$3.50/gallon, a fuel surcharge will be added to the fee for Mobilization.

Customer Obligations: Customer (and your designated contractor(s), where applicable) is obligated to perform as outlined below. Failure to satisfy these obligations will increase the total cost of the Project, and in some cases may prevent JJL from performing contracted services. If JJL performs any of these obligations on your behalf, we are entitled to reimbursement for all costs incurred, as well as fees charged at the hourly rate as specified in the prior section under "Downtime."

- Provide solid access, locate, and expose manholes in specified Project work areas;
- Provide water, dump site, and sewer bypass pumping, if necessary; and
- Provide/secure bonds, if needed.

Cell. 320.290.5764 Office. 320.965.2374 Fax. 320.965.2309

7505 County Road 103 SW | Kensington, MN 56343

www.JohnsonJet-Line.com

GENERAL TERMS & CONDITIONS

1. Fees & Payment Terms.

- (a) Regular Contracted Services: Services performed under a multi-year plan will be billed according to the terms listed in this Price Quote, and invoiced within 30-days of performance. You agree to issue payment within 45-days of the invoice date.
- (b) Emergency Service: Unless otherwise agreed, you will be invoiced immediately upon completion of any emergency services, and you agree to pay the invoiced amount within 10-days of the emergency service invoice date.
- (c) JLL will be entitled to payment for any services actually performed that are not included in this Price Quote, and reimbursement for any actual expense/cost paid on your behalf, pursuant to the terms provided above.
- (d) You acknowledge and agree that payment constitutes your expressed approval and acceptance of all work and services as performed by JLL.
- (e) Overdue Invoices & Attorney’s Fees: If any invoiced amount is not received by JLL by the applicable due date, then without limiting JLL’s rights or remedies, (i) those charges may accrue late interest at the rate of 1.5% of the outstanding balance per month, or the maximum rate permitted by law, whichever is lower, and/or (ii) JLL may condition the performance of any remaining services under this Price Quote on payment terms shorter than those specified in Section 1(a) and 1(b), above. Customer further agrees to reimburse JLL for any reasonable legal, collection, and/or attorney’s fees incurred to effect settlement and payment of any past due amounts.

2. Duration, Renewal & Termination.

- (a) This Project will commence upon execution of this Price Quote by both parties and last for the duration specified above. JLL, in consultation with you, will determine the schedule for performing services for the duration of the Project, including the date of final service. JLL will notify you when the date of final service has been determined.
- (c) This Project Agreement will not renew automatically. The parties must enter a new agreement at the conclusion of this Project if they desire to continue service. Scope, pricing, and all other aspects of service will be negotiated at that time.
- (d) The term of this Project may be extended or terminated prior to the date of final service upon the mutual agreement of the parties. If terminated prior to the date of final service, JLL shall be entitled to compensation for any services performed and expenses incurred up to the date of termination.

3. Independent Contractor. The relationship between JLL and Customer is that of independent contractor. JLL is not an employee of the Contractor. It is JLL’s responsibility to withhold all federal, state, or local income taxes, social security taxes, unemployment, and other payroll taxes required by law for services rendered under this Project Agreement.

4. Confidentiality. Any information, documents, materials, machines, processes, or other aspects of JLL’s work on the Project is considered to be proprietary and confidential, and you agree not to disclose or use it for your own benefit or for the benefit of any third-party without first receiving written consent from JLL.

5. Acceptance & Effectiveness. By signing below, you accept the terms and conditions of this document in its entirety. Any addendums or additions shall be made in writing and signed by both parties. If the parties subsequently enter into any contract, agreement, etc., then it will be considered to constitute acceptance of this Price Quote irrespective of any provision therein to the contrary. Furthermore, this Price Quote shall be incorporated by reference and made a fully enforceable part of that contract, agreement, etc. Unless otherwise agreed to by the parties, any and all inconsistencies between this document and a subsequently entered contract, agreement, etc. will be resolved in favor of this document.

6. Failure to Exercise or Enforce. Except as provided under Section 1(d), above, the failure of either party to enforce or exercise their rights shall not be construed to be a waiver of such right and/or the right to insist upon strict compliance with the obligations or the terms herein.

7. Severability. The terms of this Price Quote are severable, and if any term or provision is declared by a court of competent jurisdiction to be illegal, the remainder of the provisions shall continue to be valid and fully enforceable.

8. Choice of Law, Forum Selection & Costs; NASSCO Guidelines. This Agreement shall be construed and interpreted according to the substantive law of Minnesota, excluding the law of conflicts. Any action brought to enforce the terms and conditions provided herein, or for the breach thereof, shall be brought and tried in Minnesota. To the extent permitted by law, the losing party in any lawsuit, arbitration proceeding, etc. between Customer and JJ-L (and properly adjointed third-parties) shall pay the reasonable legal fees and costs of the prevailing party. The guidelines published by the National Association of Sewer Service Companies (NASSCO) ([available here](#)), as updated from time to time, shall be the primary authority for defining industry terms, establishing standards of performance, and for addressing all other industry-specific questions or matters.

9. Force Majeure. The parties shall not be held responsible or liable for any loss, damage, or delay in the performance of the Project due to strikes, walkouts, acts of God, governmental restrictions, enemy action, civil commotion, public health crises or stay-at-home or shelter-in-place orders, unavoidable casualty, or other causes similar or dissimilar that are beyond their control.

This Price Quote is JLL’s best attempt to summarize the scope and estimate the cost of your project. By signing below, you represent that you have read the Price Quote in its entirety (including the “General Terms & Conditions” listed above), that you understand all its terms, that we have accurately described the services to be performed, and that you agree to pay the rates quoted for those services. You promise to honor the terms and to perform in the manner specified throughout this document, and you acknowledge that both of us intend for this document to govern the relationship between us as it relates to the Project. ACCORDINGLY, we both promise to take all necessary steps to incorporate this Price Quote, in its entirety, into any contract, agreement, etc. that we may enter in the future in connection with this Project (irrespective of any provisions to the contrary).

Please sign below and submit by fax (320-965-2309) or e-mail (chase@johnsonjet-line.com) within 30 days of the date at the top of page one.

PRINT NAME: _____ TITLE: _____

SIGNATURE: _____ DATE: _____

I AM AUTHORIZED TO EXECUTE THIS DOCUMENT AND TO ACT ON BEHALF OF THE CUSTOMER NAMED HEREIN..



Hydrovac & Televising Services Quote

PREPARED ON: February, 7th 2025
CUSTOMER: City of Milaca
PROJECT: 2025-2030 Annual Jetting & Televising Maintenance Plan
LOCATION: Milaca, MN

SCOPE OF WORK: Beginning 2025, 1 of 3 zones within the City of Milaca (North, Central and South) will be jetted and televised annually. In finality, each zone will be jetted/televised twice (once every 3 years) between 2025 to 2030. Each zone is approximately 26,000 linear feet (LF). Exact length and diameter of sewer lines have been provided in maps.

PROPOSAL: Nelson Sanitation & Rental, Inc. is appreciative of the business the City of Milaca has allowed us to provide over the last few years. We hope that our quick emergency response has been a positive factor in your decision to partner with us on this and other future projects. We look forward to providing you with the same quality and timely services you have come to trust.

COST: Jetting & Televising - \$1.20/LF
Disposal - \$0.00

Service requestor responsibilities: Provide exposed and accessible manholes or catch basins prior to arrival of our service team. Trucks must be able to get close to access points. Provide access to water/fire hydrant at project site and a location to dump debris at site if needed. Provide traffic control if necessary. Provide a legible plan/map showing the direction of flow and manhole/catch basin identification numbers. The service requestor is responsible for controlling flow if needed.

“Heavy Cleaning” charges may apply after 3 full jetting passes. Heavy cleaning (up to 3 more passes) is charged at the same unit price per foot as quoted above until complete or instructed by the customer.

A disposal fee of up to \$50 per load may apply if a disposal location is not provided by the service requestor nearby the job site. Additional charges may apply for travel time if off-site disposal is required.

Extra charges may apply if water is not available from a hydrant or equivalent at the job site.

After 3 years, Nelson Sanitation & Rental, Inc. reserves the right to review this contract to modify these rates, if necessary, with a potential increase of no more than 3% of the originally quoted cost.

Nelson Sanitation & Rental, Inc. is a locally-owned business since 1979 - providing portable restroom rental, septic pumping and hydrovac/ televising services across Minnesota.

*Prepared by:
Clara Schull
Nelson Sanitation & Rental, Inc.*

Nelson Sanitation & Rental, Inc. – Rice: 320-393-2787 | **Brainerd:** 218-270-0339
PO Box 85 - Rice, MN 56367 | PO Box 167 - Brainerd, MN 56401
www.NelsonSanitation.com



Telephone: (605)271-4144
E-mail: patrick.mccann@midco.com

City of Milaca
Attn: City Manager
255 1st Street East
Milaca, MN 56353

February 24, 2025

RE: Notice Regarding Franchise Fees and In-Kind Services

Greetings,

As part of Midco's contract renewal process and upgrades to our legacy cable system, we have begun reviewing free ("in-kind") services obligated by franchise agreements. Midco would like to discuss amending the franchise agreement between the parties to comply with the FCC's 621 order issued August 2, 2019.

The FCC order concluded that "franchise terms that require free or discounted cable service to public buildings *are franchise fees*" and that the marginal cost of those services must count toward the franchise fees paid by providers. The order further stated that 120-days is a reasonable time for the adoption of such needed modifications by the parties. As the Franchise agreement between the City and Midco is currently set at the federal statutory cap of 5%, all free services required under the franchise agreement must either be deducted from franchise fees paid by Midco or such services must be eliminated in order for the City to remain below the federal cap. Midco has been actively removing similar provisions during franchise renewals and technology conversion with all other franchises at the statutory cap.

Please reach out to us to let us know if you wish to retain the in-kind services, with their marginal cost value deducted from future franchise fee payments, or if the franchise may be amended to remove the services. If Midco does not have a response from you by June 24, 2025, the costs of the services will automatically be deducted from the franchise fees Midco pays to the City.

For your convenience, we have attached a list of all free accounts impacted. You may wish to review them as some may not currently be utilized and can be removed with the equipment returned.

Sincerely,

A handwritten signature in black ink, appearing to read 'Pat McCann', written in a cursive style.

Patrick McCann
VP of Legal and General Counsel
Midcontinent Communications ("Midco")

Free Services:

Account Number Full Name
134756401 MILACA HIGH SCHOOL

Value of Free Services:

Service	Units	MRC	Total
BASIC CABLE	1	\$ 83.00	\$ 83.00
HD DIGITAL ADAPTER MONTHLY LEASE	5	\$ 3.00	\$ 15.00
LOCAL BROADCAST RETRANSMISSION FEE	1	\$ 26.75	\$ 26.75
FCC FEE	1	\$ 0.08	\$ 0.08
Total			\$ 124.83

Deloris Katke

From: Patrick McCann <Patrick.McCann@midco.com>
Sent: Thursday, February 27, 2025 1:57 PM
To: Deloris Katke
Subject: Re: [EXTERNAL] - Franchise Fees and In-Kind Services

That is the monthly recurring cost for the single account we currently have services with.



Patrick McCann
Senior VP of Legal & General Counsel
Office: 6052714144
Patrick.McCann@midco.com
Midco.com
Let's go beyond.

From: Deloris Katke <dkatke@milacacity.com>
Sent: Thursday, February 27, 2025 1:56 PM
To: Patrick McCann <Patrick.McCann@midco.com>
Subject: RE: [EXTERNAL] - Franchise Fees and In-Kind Services

Thank you for helping me out with this. I just have one other question: The amount of \$124.83 in the table for the Value of Free Services, is that per month, per account or is that the yearly amount?

Again, thank you so much.

Deloris Katke
Assistant City Clerk/Accounts Payable
320-983-3141



From: Patrick McCann <Patrick.McCann@midco.com>
Sent: Thursday, February 27, 2025 11:37 AM
To: Deloris Katke <dkatke@milacacity.com>
Subject: Re: [EXTERNAL] - Franchise Fees and In-Kind Services

Deloris,

Attached is the current franchise agreement. The in-kind service obligation is at the end of pg. 4 and onto 5.

You are correct those locations could receive "in-kind" services from Midco. However, pursuant to the FCC order referenced in the letter, Midco would be entitled to offset the cost of those services from the franchise fee payment. So they are not entirely free.



Patrick McCann
Senior VP of Legal & General Counsel
Office: 6052714144
Patrick.McCann@midco.com
Midco.com
Let's go beyond.

From: Deloris Katke <dkatke@milacacity.com>
Sent: Thursday, February 27, 2025 11:32 AM
To: Patrick McCann <Patrick.McCann@midco.com>
Subject: RE: [EXTERNAL] - Franchise Fees and In-Kind Services

I am looking for our copy of the Franchise Agreement and cannot find it. That's what happens when people retire or leave. Other staff can't find things.

Anyhow, is it correct to say that those buildings listed could receive free Midco Internet via the Franchise Agreement?

Deloris Katke
Assistant City Clerk/Accounts Payable
320-983-3141



CITY OF
MILACA *Minnesota*
255 First Street East, Milaca, MN 56353 (320)983-3141 | (320)983-3142 fax

From: Patrick McCann <Patrick.McCann@midco.com>
Sent: Thursday, February 27, 2025 11:27 AM
To: Deloris Katke <dkatke@milacacity.com>
Subject: Re: [EXTERNAL] - Franchise Fees and In-Kind Services

That table is all active free services that are associated with the city's franchise. So although the franchise obligates Midco to serve those additional buildings, we do not have anything active to those sites.



Patrick McCann
Senior VP of Legal & General Counsel
Office: 6052714144
Patrick.McCann@midco.com
Midco.com
Let's go beyond.

From: Deloris Katke <dkatke@milacacity.com>
Sent: Thursday, February 27, 2025 11:26 AM
To: Patrick McCann <Patrick.McCann@midco.com>
Subject: RE: [EXTERNAL] - Franchise Fees and In-Kind Services

So the table that is attached, is that just the school's free services or does that include ALL the free services?

Deloris Katke
Assistant City Clerk/Accounts Payable
320-983-3141



CITY OF
MILACA *Minnesota*
255 First Street East, Milaca, MN 56353 (320)983-3141 | (320)983-3142 fax

From: Patrick McCann <Patrick.McCann@midco.com>
Sent: Thursday, February 27, 2025 11:19 AM
To: Deloris Katke <dkatke@milacacity.com>
Subject: Re: [EXTERNAL] - Franchise Fees and In-Kind Services

Deloris,

Thank you for your attention to our letter.

The current franchise agreement requires free service to Milaca City Hall, Milaca Maintenance Building, Milaca Fire Hall, Milaca Library, and "public or educational institutions located within one hundred fifty (150) feet of the System which the CITY OF MILACA may designate."

The School appears to have been designated for free services at some point in 2016, which is why it was included on the list. If the city does not wish to designate it for service it can be removed.

If the city is not planning on any off-set for services, we would recommend amending the ordinance to remove the in-kind services.

Let me know how you would like to proceed or if we can assist. Thank you.



Patrick McCann
Senior VP of Legal & General Counsel
Office: 6052714144
Patrick.McCann@midco.com
Midco.com
Let's go beyond.

From: Deloris Katke <dkatke@milacacity.com>
Sent: Thursday, February 27, 2025 10:52 AM
To: Patrick McCann <patrick.mccann@midco.com>
Subject: [EXTERNAL] - Franchise Fees and In-Kind Services

CAUTION: This email originated from outside of MIDCO.

Do not click links or open attachments unless you recognize the sender and know the content is safe.

The City of Milaca is in receipt of a letter regarding franchise fees and in-kind services, however, the third page attached had an Account Number of 134756401 for Milaca High School.

Should this page be for City of Milaca? If so, could you please send a revised letter with correct information.

Thank you,

Deloris Katke
Assistant City Clerk/Accounts Payable
320-983-3141



CITY OF
MILACA *Minnesota*
255 First Street East, Milaca, MN 56353 (320)983-3141 | (320)983-3142 fax

Dated this ____ day of _____, 2025.

City of Milaca, Minnesota

By: _____
_____, Mayor

ATTEST:

BY: _____
_____, City Manager

Midcontinent Communications
By Midcontinent Communications Investor, LLC
Its Managing general partner

By: Patrick McCann
Its: Sr. VP of Legal and General Counsel

ORDINANCE NO. 400

AN ORDINANCE GRANTING A FRANCHISE TO MIDCONTINENT COMMUNICATIONS, LLC AND LOCAL ACCESS NETWORK, LLC TO CONSTRUCT, OPERATE, AND MAINTAIN A CABLE TELEVISION SYSTEM IN THE CITY OF MILACA, MINNESOTA FRANCHISE AREA, SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF THE FRANCHISE.

The City of Milaca ordains.

SECTION 1.

SHORT TITLE AND DEFINITIONS

1.) Short Title. This Franchise Agreement shall be known and cited as the Franchise Agreement.

2.) Definitions. For the purpose of this Franchise Agreement, the following terms, phrases, words, and their derivations shall have the meaning given herein. When not inconsistent with the context, words in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. The word "may" is directory and discretionary and not mandatory.

(a) "Cable Programming Service" means any video programming provided over a cable system, regardless of service tier including installation or rental of equipment used for the receipt of such video programming, other than:

- (1) Video programming carried on the Basic Service Tier;
- (2) Video programming offered on a pay-per-channel or pay-per-program basis; or
- (3) A combination of multiple channels of pay-per-channel or pay-per-program video programming offered on a multiplexed or time-shifted basis so long as the combined service:
 - a. Consists of commonly – identified video programming; and
 - b. Is not bundled with any regulated tier of service.

Cable Programming Service as defined herein shall not be inconsistent with the definition as set forth in 47 U.S.C. § 543(1)(2) (1993) and 47 C.F.R. 76.901(b) (1993).

(b) "Converter" means an electronic device which converts signals to a frequency acceptable to a television receiver of a Subscriber and by an appropriate selector permits a Subscriber to view all Subscriber signals included in the service.

(c) "Drop" means the cable that connects the ground block on the Subscriber's residence to the nearest feeder cable of the System,

- (d) "City of Milaca" Franchise Area "Service Area" means the geographic area of the City of Milaca as it is now constituted or may in the future be constituted, unless otherwise specified in the Franchise Agreement.
- (e) "FCC" means the Federal Communications Commission and any legally appointed designed or elected agent or successor.
- (f) "Grantee" is Midcontinent Communications, LLC, its agents and employees, lawful successors, transferees or assignees.
- (g) "Lockout Device" means an optional mechanical or electrical accessory to a Subscriber's terminal, which inhibits the viewing of a certain program, certain channel, or certain channels provided by way of the Cable Communication System.
- (h) "Ordinance" means the CITY OF MILACA Cable Television Regulatory Ordinance No. _____.
- (i) "Pay Television" means the delivery over the System of pay-per-channel or pay-per-program audio-visual signals to Subscribers for a fee or charge, in addition to the charge for Basic Cable Service or Cable Programming Services.
- (j) "Standard Installation" means any residential installation, which can be completed using a Drop of one hundred fifth (150) feet or less.
- (k) "Gross Revenue" means all Cable Programming Service revenue derived by the Grantee from the operation of the Cable System in the Franchise Area to provide Cable Services, calculated in accordance with generally accepted accounting principles. Cable Programming Service revenue includes, but is not limited to, monthly basic, premium, pay-per-view and other video fees, installation fees, advertising and equipment rental. Gross revenue shall not include refundable deposits, bad debt, late fees, investment income, programming launch support payments, sales commissions, nor any taxes, fees, franchise fees or assessments imposed or assessed by any governmental authority.

SECTION 2.

GRANT OF AUTHORITY AND GENERAL PROVISIONS

- 1.) Grant of Franchise.

This Franchise Agreement is granted pursuant to the terms and conditions of the Ordinance and the terms and conditions outlined below.

2.) Grant of Nonexclusive Authority.

(a) The Grantee shall have the right and privilege to construct, erect, operate, and maintain, in, upon, along, across, above, over and under the Streets, alleys, public ways and public places not laid out or dedicated and all extensions thereof, and additions thereto in the City of Milaca, poles, wires, cables, underground conduits, manholes, and other television conductors and fixtures necessary for the maintenance and operation in the City of Milaca, a Cable System, as herein defined. The Cable Communications System constructed and maintained by Grantee or its agents shall not interfere with other uses of Streets. Grantee shall make use of existing poles and other facilities available to Grantee to the extent it is technically and economically feasible to do so.

(b) Grantee shall have the authority to use City easements, public rights-of-way, Streets and other conduits for the distribution of Grantee's System. City may require all developers of future subdivisions to allow and accommodate the construction of the System as part of any provisions for utilities to serve such subdivisions.

3.) Franchise Term.

This Franchise shall be in effect for a period of fifteen (15) years from the date of acceptance by Grantee, unless renewed, revoked, terminated, shortened or extended as herein provided.

4.) Previous Franchises.

Upon acceptance by Grantee as required by Section 13 herein, this Franchise shall supersede and replace Ordinance No. ____ passed or adopted _____, 2013, granting a Franchise to Grantee to own, operate and maintain a Cable System within the CITY OF MILACA Franchise Area.

5.) Rules of Grantee.

The Grantee shall have the authority to promulgate such rules, regulations, terms and conditions governing the conduct of its business as shall be reasonably necessary to enable said Grantee to exercise its rights and perform its obligation under this Franchise Agreement and to assure uninterrupted service to each and all of its Subscribers; provided that such rules, regulations, terms and conditions shall not be in conflict with provisions hereto, the rules of the FCC, the laws of the State of Minnesota, the CITY OF MILACA, or any other body having lawful jurisdiction thereof.

6.) Territorial Area Involved.

This Franchise is granted for a portion of the City of Milaca Franchise Area, as it exists from time to time. In the event of annexation by the City of Milaca, or as development occurs, any new territory shall become part of the area covered, provided, however, that Grantee shall not be required to extend service beyond its present System boundaries unless there is a minimum of ten (10) homes per one-quarter (1/4) cable mile. Access to cable service shall not be denied to any group of potential residential cable Subscribers because of the income of the residents of the area in which such group resides, Grantee shall be given a reasonable period of time to construct and activate cable plant to service annexed or newly developed areas.

7.) Written Notice.

All notices, reports, or demands required to be given in writing under this Franchise shall be deemed to be given when delivered personally to any officer of Grantee or the City of Milaca's Manager of this Franchise or forty-eight (48) hours after it is deposited in the United States mail in a sealed envelope, with registered or certified mail postage prepaid thereon, addressed to the party to whom notice is being given, as follows:

If to the City: City of Milaca
 Attn: City Manager
 1205 Central Ave N
 Milaca, MN 56353

If to Grantee: Midcontinent Communications
 Attn: Nancy Vogel
 3901 N Louise Ave
 Sioux Falls, SD 57107

If to Grantee: Local Access Network, LLC
 Attn: General Manager
 2220 125th Street NW
 Rice, MN 56367-9701

Such addresses may be changed by either party upon notice to the other party given as provided in this Section.

8.) Drops to Public Buildings.

Grantee shall provide installation of one (1) cable Drop, one (1) cable outlet and monthly Basic Service and Cable Programming Service without charge to those institutions listed below, and such other public or educational institutions located within one hundred fifty (150) feet of the System which the CITY OF MILACA may designate.

Milaca City Hall, Milaca Maintenance Building, Milaca Fire Hall, and
Milaca Library

No redistribution of the free Basic Cable Service provided pursuant to this Section shall be allowed. Additional drops and/or outlets in any of the above locations will be provided by Grantee at the cost of Grantee's time and material. Alternatively, at the institution's request, said institution may add outlets at its own expense, as long as such installation meets Grantee's standards and provided that any fees for Cable Communications Services are paid. Nothing herein shall be construed as requiring Grantee to extend the System to serve additional institutions as may be designated by the City of Milaca. Grantee shall have one (1) year from the date of the City Council designation of additional institution(s) to complete construction of the drop and outlet.

SECTION 3.

CONSTRUCTION STANDARDS

1.) Construction Standards. If the system, or subsequent rebuilds or extensions, proposed for the Franchise area consist of fewer than one hundred (100) plant miles of cable:

(a) Within ninety (90) days of the granting of the Franchise, the Grantee shall apply for the necessary governmental permits, licenses, certificates, and authorizations;

(b) The energized trunk cable must be extended substantially throughout the authorized area within one (1) year after receipt of the necessary governmental permits, licenses, certificates, and authorizations and the Persons along the energized cable shall have individual Drops as desired during the same period of time; and

(c) The above-stated requirements may be waived by City only upon occurrence of acts beyond the reasonable control of Grantee or acts of God.

2.) Construction Codes and Permits.

(a) Grantee shall obtain all required permits from City before commencing any construction upgrade or extension of the System, including the opening or disturbance of any Street, or private or public property within City. Grantee shall substantially comply with all state and local laws and building and zoning codes currently or hereafter applicable to construction, operation or maintenance of the System in City and give due consideration at all time to the aesthetics of the property.

(b) The City shall have the right to inspect all construction or installation work performed pursuant to the provisions of the Franchise and to make such tests at its own expense as it shall find necessary to ensure compliance with the terms of the Franchise and applicable provisions of local, state and federal law.

3.) Repair of Streets and Property. Any and all Streets or public property or private property, which are distributed or damaged during the construction, repair, replacement, relocation, operation, maintenance or reconstruction of the System shall be promptly and fully restored by Grantee, at its expense, to a condition as good as that prevailing prior to Grantee's work, as approved by City in the case of Streets and other public property. If Grantee shall fail to promptly perform the restoration required herein, City shall have the right to put the streets, public, or private property back into good condition. The Grantee shall reimburse the City for such restoration, including all costs of collecting the same.

4.) Conditions on Street Use.

(a) Nothing in this Franchise shall be construed to prevent City from constructing, maintaining, repairing or relocating sewers; grading, paving, maintaining, repairing, relocating and/or altering any Street; constructing, laying down, repairing, maintaining or relocating any water mains; or constructing, maintaining, relocating, or repairing any sidewalk or other public work.

(b) All System transmission and distribution structures, lines and equipment erected by the Grantee within City shall be located so as not to obstruct or interfere with the proper use of Streets, alleys and other public ways and places, and to cause minimum interference with the rights of property owners who abut any of the said Streets, alleys and other public ways and places, and not to interfere with existing public utility installations. Upon written request, Grantee shall furnish to and file with City manager the maps, plats, and/or permanent records of the location and character of all facilities constructed, including underground facilities.

(c) If at any time during the period of this Franchise City shall elect to alter, or change the grade or location of any Street, alley or other public way, the Grantee shall, at its own expense, upon reasonable notice by City, remove and relocate its poles, wires, cables, conduits, manholes and other fixtures of the System, and in each instance comply with the standards and specifications of City. If City reimburses other occupants of the Street; Grantee shall be likewise reimbursed.

(d) The Grantee shall not place poles, conduits, or other fixtures of System above or below ground where the same will interfere with any gas, electric, telephone, water or other utility fixtures and all such poles, conduits, or other fixtures placed in any Street shall be so placed as to comply with all requirements of City.

(e) The Grantee shall, on request of any Person holding a moving permit issued by City, temporarily move its wires or fixtures to permit the moving of buildings with the expense of such temporary removal to be paid by the person requesting the same, and the Grantee shall be given not less than ten (10) days advance notice to arrange for such temporary changes.

(f) The Grantee shall have the authority to trim any trees upon and overhanging the Streets, alleys, sidewalks, or public easements of City so as to prevent the branches of such trees from coming in contact with the wires and cables of the Grantee.

(g) Nothing contained in this Franchise shall relieve any Person from liability arising out of the failure to exercise reasonable care to avoid injuring Grantee's facilities.

5.) Undergrounding of Cable

(a) In all areas of City where all other utility lines are placed underground, Grantee, where possible, shall construct and install its cables, wires and other facilities underground. Amplifier boxes and pedestal mounted terminal boxes may be placed above ground if existing technology reasonable requires, but shall be of such size and design and shall be located as not to be unsafe.

(b) In any area of City where there are certain cables, wires and other like facilities of a public utility district underground and at least one operable cable, wire or like facility of a public utility or public utility district suspended above the ground from poles, Grantee may construct and install its cables, wires and other facilities from the same pole with the consent of the owner of the pole.

(c) Grantee shall be granted access to any easements granted to a public utility, municipal utility or utility district in any areas annexed by the City of new developments.

6.) Safety Requirements.

(a) The Grantee shall at all times employ ordinary and reasonable care and shall install and maintain in use nothing less than commonly accepted methods and devices for preventing failures and accidents which are likely to cause damage, injuries, or nuisances to the public.

(b) The Grantee shall install and maintain its System wires, cables, fixtures and other equipment in substantial compliance with the requirements of the National Electric Safety Code and all FCC, state and local regulations, and in such manner that they will not interfere with any installations of City or of any public utility serving City.

(c) All System structures and all System lines, equipment and connections in, over, under and upon the Streets, sidewalks, alleys, and public ways and places of City, wherever situated or located, shall at all times be kept and maintained in good condition, order, and repair so that the same shall not menace or endanger the life or property of any Person.

SECTION 4.

DESIGN PROVISIONS

1.) Minimum Channel Capacity. Grantee shall provide a System which utilizes at least 450 MHz equipment and which is capable of delivering a minimum of 54 channels within 60 months of the Effective Date of this Ordinance.

All programming decisions remain the sole discretion of Grantee provided that Grantee complies with federal law regarding notice to the CITY OF MILACA and Subscribers prior to any channel additions, deletions, or realignments, and further subject to Grantee's signal carriage obligations pursuant 47 U.S.C §§ 531-536. And subject to the CITY OF MILACA's rights pursuant to 47 U.S.C § 545. Grantee shall conduct programming surveys from time to time to obtain input on programming decisions from Subscribers.

2.) Operation and Maintenance of System. The Grantee shall render effective service, make repairs promptly, and interrupt service only for good cause and for the shortest time possible. Such interruption, to the extent feasible, shall occur during periods of minimum use of the System.

3.) Technical Standards. The technical standards used in the operation of the System shall comply, at minimum, with the technical standards promulgated by the FCC relating to cable communications systems pursuant to the Federal Communication Commission's rules and regulations and found in Title 47, Section 76.601 to 76.617, as may be amended or modified from time to time, which regulations are expressly incorporated herein by reference.

4.) Special Testing. The CITY OF MILACA may require special testing of a location or locations within the System if there is a particular matter of controversy or unresolved complaints pertaining to such locations(s). Demand for such special tests may be made on the basis of complaints received or other evidence indicating an unresolved controversy or noncompliance. The CITY OF MILACA shall endeavor to so arrange its request for such special testing so as to minimize hardship or inconvenience to Grantee or to the Subscribers caused by such testing. Before ordering such tests, Grantee shall be afforded thirty (30) days to correct problems or complaints upon which tests were ordered. The CITY OF MILACA shall meet with Grantee prior to requiring special tests to discuss the need for such and, if possible, visually inspect those

locations, which are the focus of concern. If, after such meetings and inspections, the CITY OF MILACA wishes to commence special tests and the thirty (30) days have elapsed without correction of the matter in controversy or unresolved complaints, the tests shall be conducted by a qualified engineer selected by the CITY OF MILACA. In the event that special testing is required by the CITY OF MILACA to determine the source of technical difficulties, the cost of said testing shall be borne by the Grantee if the testing reveals the System does not meet FCC technical specifications. If the testing reveals the System does meet FCC technical standards, then the cost of said test shall be borne by the CITY OF MILACA.

5.) Lockout Device. Upon the request of a Subscriber, Grantee shall provide by sale or lease a Lockout Device.

SECTION 5.

SERVICE PROVISIONS

1.) Sales Procedures. Grantee shall not exercise deceptive sales procedures when marketing its Cable Television Services within the CITY OF MILACA Franchise Area. Grantee shall have the right to market its cable services door-to-door during reasonable hours with local ordinances and regulation.

2.) Subscriber Inquiry and Complaint Procedures.

(a) Grantee shall have a publicly listed toll-free telephone number and be operated so as to receive Subscriber complaints and requests.

(b) Subscriber requests for repairs shall be performed, to the extent possible, within twenty-four (24) hours of the request unless conditions beyond the control of Grantee prevent such performance.

Subject to the privacy provisions of 47 U.S.C. 521 et. seq., the City of Milaca and Grantee shall prepare and maintain written records of all complaints made to them and the resolution of such complaints, including the date of such resolution. Such written records shall be on file at the office of the Grantee. Grantee shall upon request provide the City of Milaca with a written summary of such complaints and their resolution on a bi-annual basis.

SECTION 6.

PUBLIC ACCESS PROVISIONS

1.) Public Educational and Governmental Access.

(a) The CITY OF MILACA or its designee is hereby designated to operate, administer, promote, and manage access (public, education, and government programming) (hereinafter "PEG access") to the cable system established pursuant to this Section 6. Grantee shall have no responsibility whatsoever for PEG access except as expressly stated in this Section 6 or by a written agreement between the CITY OF MILACA and Grantee,

(b) Grantee shall dedicate one (1) channel for PEG access use on the system to be jointly used by the CITY OF MILACA and the City of Rice, which shall be activated immediately. All residential Subscribers who receive all or any part of the total services offered on the system shall be eligible to receive said access channel at no additional charge. Nothing herein shall be construed to diminish the CITY OF MILACA's rights pursuant to Minn. Stat. § 23 8.084, incorporated herein by reference.

(c) Pursuant to Section 6.1 (b) herein, the franchisee shall, to the extent of the system's available channel capacity, provide to each of its Subscribers who receives some or all of the services offered on the system, reception on at least one specially designated noncommercial public access channel available for use by the general public on a first-come, first-served nondiscriminatory basis. The VHS spectrum must be used for at least one of the specially designated noncommercial public access channels required in this paragraph.

(d) No charges may be made for channel time or playback of prerecorded programming on at least one of the specially designated noncommercial public access channels required by this paragraph. Personnel, equipment, and production costs may be assessed, however, for live studio presentations exceeding five minutes in length. Charges for those production costs and fees for use of other public access channels must be consistent with the goal of affording the public a low-cost means of television access.

(e) Whenever the specially designated noncommercial public access channel is in use during eighty (80) percent of the weekdays, Monday to Friday, for eighty (80) percent of the time during any consecutive three-hour period for six weeks running, and there is demand for use of an additional channel for the same purpose, the franchise shall then have six months in which to provide a new specially designated access channel for the same purpose, provided that provision of the additional channel or channels must not require the cable system to install converters. However, nothing in this section precludes the installation of converters by the system on a voluntary basis, or as a result of an agreement arrived at through negotiations between the parties to the franchise, or by a potential access user who wishes to install converters in order to make use of an additional channel or channels.

(2) Access Rules.

(a) The CITY OF MILACA shall implement rules for use of any specially designated access channels. The initial access rules and any amendments thereto shall be maintained on file with the CITY OF MILACA and available for public inspection during normal business hours.

(b) Prior to the cable cast of any program on any PEG access channel established herein, the CITY OF MILACA shall require any Person who requests access (public, education and government) to the System to provide written certification in a form and substance acceptable to Grantee and the CITY OF MILACA which releases, defends, indemnifies, and holds harmless the CITY OF MILACA, Grantee and their respective employees, offices, agents, and assigns from any liability, cost damages and expenses, including reasonable expenses for legal fees, arising or connected in any way with said program.

SECTION 7.

OPERATION AND ADMINISTRATION PROVISIONS

1.) Franchise Fee. Grantee shall pay to the CITY OF MILACA a Franchise Fee in an annual amount equal to five percent (5%) of its annual Gross Revenues. Payments due the CITY OF MILACA under this provision shall be payable monthly. The payment shall be made within ninety (90) days of the end of each of Grantee's fiscal quarters together with a brief report showing the basis for the computation.

2.) Access to Records. The City shall have the right to inspect, upon reasonable notice, at any time during normal business hours, those records maintained by Grantee which relate to System operations and to Gross Revenues, subject to the privacy provisions of 47 U.S.C. 521 et. Seq.

SECTION 8.

GENERAL FINANCIAL AND INSURANCE PROVISIONS

1.) Indemnification of City.

(a) City, its officers, boards, committees, commissions, elected officials, employees and agents shall not be liable for any loss or damage to any real or personal property of any Person, or for any injury to or death of any Person, arising out of or in connection with the construction, operation, maintenance, repair or removal of, or other action or event with respect to the System.

(b) Grantee shall indemnify, defend, and hold harmless City, its officers, boards, committees, commissions, elected officials, employees and agents, from

and against all liability, damages, and penalties which they may legally be required to pay as a result of the exercise of the franchise, except claims because of City's own programming.

(c) Nothing in this Franchise relieves a Person from liability arising out of the failure to exercise reasonable care to avoid injuring the Grantee's facilities while performing work connected with grading, regarding, or changing the line of a Street or public place or with the construction or reconstruction of a sewer or water system.

(d) In order for City to assert its rights to be indemnified, defended, and held harmless, City must with respect to each claim:

(1) Promptly notify Grantee in writing of any claim or legal proceeding which gives rise to such right;

(2) Afford Grantee the opportunity to participate in and fully control any compromise, settlement or other resolution or disposition of any claim or proceeding; and

(3) Fully cooperate with reasonable requests of Grantee, at Grantee's expense, in its participation in, and control, compromise, settlement or resolution or other disposition of such claim or proceeding subject to paragraph two (2) above.

2.) Insurance.

(a) As a part of the indemnification provided in Section 8.1, but without limiting the foregoing, Grantee shall file with its acceptance of this Franchise, and at all times thereafter maintain in full force and effect at its sole expense, a comprehensive general liability insurance policy, including contractual liability coverage, in protection of City in its capacity as such, its officers, elected officials, boards, commissions, agents and employees. The policy or policies shall name as additional insured City, and their capacity as such, their officers, agents and employees. The policies of insurance shall be in the sum of not less than Three Hundred Thousand Dollars (\$300,000) for personal injury or death of any one Person, and One Million Dollars (\$1,000,000) for personal injury or death of two or more Persons in any one occurrence, Three Hundred Thousand Dollars (\$300,000) for property damage to any one person and One Million Dollars (\$1,000,000) for property damage resulting from any one act or occurrence. (The City of Milaca will receive copy of insurance certificate.)

(b) The policy or policies of insurance shall be maintained by Grantee in full force and effect during the entire term of the Franchise. Each policy of insurance shall contain a statement on its face that the insurer will not cancel the policy or

fail to renew the policy, whether for nonpayment of premium, or otherwise, and whether at the request of Grantee or for other reasons, except after thirty (30) days' advance written notice have been provided to City.

SECTION 9.

MISCELLANEOUS PROVISIONS

- 1.) Franchise Renewal. Any renewal of this Franchise shall be done in accordance with applicable federal, state and local laws and regulations.
- 2.) Work Performed by Others. All provisions of this Franchise shall apply to any subcontractor or others performing any work or services pursuant to the provisions of this Franchise. Grantee shall provide notice to the CITY OF MILACA of the name(s) and address(es) of any entity, other than Grantee, which performs substantial services pursuant to this Franchise.
- 3.) Amendment of Franchise Agreement. Grantee and the CITY OF MILACA may agree, from time to time, to amend this Franchise. Such written amendments may be made subsequent to a review session pursuant to Section 9.7 or at any other time if the CITY OF MILACA and Grantee agree that such an amendment will be in the public interest or if such an amendment is required due to changes in federal, state or local laws. The CITY OF MILACA shall act pursuant to local law pertaining to the ordinance amendment process.
- 4.) Compliance with Federal, State and Local Laws.
 - (a) If any federal or state law or regulation shall require or permit the CITY OF MILACA to perform any service or act or shall prohibit the CITY OF MILACA or Grantee from performing any service or act which may be in conflict with the terms of this Franchise, then as soon as possible following knowledge thereof, either party shall notify the other of the point in conflict believed to exist between such law or regulation. Grantee and the CITY OF MILACA shall conform to state laws and rules regarding cable communications not later than one year after they become effective, unless otherwise stated, and to conform to federal laws, and regulations regarding cable as they become effective.
 - (b) If any term, condition or provision of this Franchise or the application thereof to any Person or circumstance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof and the application of such term, condition or provision to Persons or circumstances other than those as to whom it shall be held invalid or unenforceable shall not be affected thereby, and this Franchise and all the terms, provisions and conditions hereof shall, in all other respects, continue to be effective and complied with provided the loss of the invalid or unenforceable clause does not substantially alter the agreement between the parties. In the event such law, rule or regulation is subsequently

repealed, rescinded, amended or otherwise changed so that the provision which had been held invalid or modified is no longer in conflict with the law, rules and regulations then in effect, said provision shall thereupon return to full force and effect and shall thereafter be binding on Grantee and City.

5.) Periodic Evaluation. The field of cable communication is rapidly changing and may see many regulatory, technical, financial, marketing and legal changes during the term of this Franchise. Therefore, in order to provide for a maximum degree of flexibility in this Franchise, and to help achieve a continued advanced and modern System, the following evaluation provisions shall apply:

(a) The CITY OF MILACA may require evaluation sessions at any time during the term of this Franchise upon thirty days written notice to Grantee, provided, however, there shall not be more than one review session during each four (4) year period commencing on the Effective Date of this Franchise.

(b) All evaluation sessions shall be open to the public and notice of sessions published in the same way as a legal notice. Grantee shall notify its Subscribers of all evaluation sessions by announcement on at least one (1) Basic Service channel of the System between the hours of 7:00 p.m. and 9:00 p.m. for five (5) consecutive days preceding each session.

(c) Topics which may be discussed at any evaluation session may include, but are not limited to, application of new technologies, System performance, programming offered, access channels, facilities and support, municipal uses of cable, customer complaints, amendments to this Franchise, judicial rulings, line extension policies and any other topics the CITY OF MILACA and Grantee deem relevant.

(d) As a result of a periodic review or evaluation session, the CITY OF MILACA and Grantee may develop such changes and modifications to the terms and conditions of the Franchise, as are mutually agreed upon and which are both economically and technically feasible.

6.) Citizens Advisory Board. The CITY OF MILACA may appoint a citizen advisory body to monitor the performance of the Grantee pursuant to the Franchise and advise the CITY OF MILACA of same. As a result of any periodic evaluation session as promulgated in Section 9.5, the advisory board may submit a report to the CITY OF MILACA and Grantee assessing the Grantee's performance according to the terms of the Franchise and make recommendations to the CITY OF MILACA regarding the System's operations.

7.) Grantee Acknowledgement of Validity of Franchise. Grantee acknowledges that it has had an opportunity to review the terms and conditions of this Franchise and that under current law Grantee believes that said terms and conditions are not

unreasonable or arbitrary, and that Grantee believes the CITY OF MILACA has the power to make the terms and conditions contained in this Franchise.

8.) Nonenforcement by City. Grantee shall not be relieved of its obligations to comply with any of the provisions of this Franchise by reason of any failure or delay of City to enforce prompt compliance. Any waiver by City of a breach or violation of any provision of this Franchise shall not operate as or be construed to be a waiver of any subsequent breach or violation.

9.) Administration of Franchise. The City Manager or other City designee shall have continuing regulatory jurisdiction and supervision over the System and the Grantee's operation under the Franchise. The City may issue such reasonable rules and regulations concerning the construction, operation and maintenance of the System as are consistent with the provisions of the Franchise and law.

10.) Rights Cumulative. All rights and remedies given to City by this Franchise shall be in addition to and cumulative with any and all other rights and remedies, existing or implied, now or hereafter available to City, at law or in equity, and such rights and remedies shall not be exclusive, but each and every right and remedy specifically given by this Franchise or otherwise existing or given may be exercised from time to time and as often and in such order as may be deemed expedient by City and the exercise of one or more rights or remedies shall not be deemed.

SECTION 10.

SALE ABANDONMENT, TRANSFER AND REVOCATION OF FRANCHISE

1.) City's Right to Revoke.

(a) In addition to all other rights, which City has pursuant to law or equity, City reserves the right to revoke, terminate or cancel this Franchise, and all rights and privileges pertaining thereto, if after the hearing required by 10.2B herein, it is determined that:

- (1) Grantee has violated any material provision of this Franchise; or
- (2) Grantee has attempted to evade any of the material provisions of the Franchise; or
- (3) Grantee has practiced fraud or deceit upon City or Subscriber.
- (4) City may revoke this Franchise without the hearing required by 9.2B herein if Grantee is adjudged a bankrupt.

2.) Procedures for Revocation.

(a) City shall provide Grantee with written notice of a cause for revocation and the intent to revoke and shall allow Grantee sixty (60) days subsequent to receipt of the notice in which to correct the violation or to provide adequate assurance of performance in compliance with the Franchise. Together with the notice required herein, City shall provide Grantee with written findings of fact which are the basis of the revocation.

(b) Grantee shall be provided the right to a public hearing affording due process before the City Council prior to revocation, which public hearing shall follow the sixty (60) day notice provided in paragraph (A) above. City shall provide Grantee with written notice of its decision together with written findings of fact supplementing said decision.

(c) After the public hearing and upon written determination by City to revoke the Franchise, Grantee may appeal said decision to an appropriate state or federal court or agency within sixty (60) days, or Council decision shall be deemed final.

(d) During the appeal period, the Franchise shall remain in full force and effect unless the term thereof sooner expires.

(e) Upon satisfactory correction by Grantee of the violation upon which said notice was given as determined in the City's sole discretion, the initial notice shall become void.

3. Abandonment of Service. Grantee may not abandon the System or any portion thereof without having first given three (3) months written notice to City. Grantee shall be responsible to the City for all damages resulting from the abandonment.

4.) Sale or Transfer of Franchise.

(a) No sale, transfer, or "fundamental corporate change" as defined in Minn. Stat. § 238.083, of this Franchise shall take place until the parties to the sale, transfer, or fundamental corporate change files a written request with City for its approval, provided, the consent of the City of Milaca should not be unreasonably withheld, and that said approval shall not be required where Grantee grants a security interest in its Franchise and assets to secure an indebtedness.

(b) City shall have thirty (30) days from the time of the request to reply in writing and indicate approval of the request or its determination that a public hearing is necessary due to potential adverse effect on Grantee's Subscribers resulting from the sale or transfer. Such approval or determination shall be expressed by Council Resolution within thirty (30) days of receipt of said request, or the request shall be deemed approved as a matter of law.

(c) If a public hearing is deemed necessary pursuant to (B.) above, such hearing shall be commenced within thirty (30) days of such determination and notice of any such hearing shall be given in accordance with local law or fourteen (14) days prior to the hearing by publishing notice thereof once in the City's "Official Newspaper". The notice shall contain the date, time and place of the hearing and shall briefly state the substance of the action to be considered by City. Said hearing may be continued only with Grantee's written consent.

(d) Within thirty (30) days after the closing of the public hearing, City shall approve or deny in writing the sale or transfer request. City shall set forth in writing with particularity its reason(s) for denying approval. City shall not unreasonably withhold its approval.

(e) The parties to the sale or transfer of the Franchise only, without the inclusion of the System in which substantial construction has commenced, shall establish that the sale or transfer of only the Franchise will be in the public interest.

(f) Any sale or transfer of stock in Grantee so as to create a new controlling interest in the System shall be subject to the requirements of this Section. The term "controlling interest" as used herein is not limited to majority stock ownership, but includes actual working control in whatever manner exercised.

(g) In no event shall a transfer or assignment of ownership or control be approved without the transferee becoming a signatory to this Franchise and assuming all rights and obligations thereunder, and assuming all other rights and obligations of the transferor to the City.

(h) In the event of any proposed sale or assignment pursuant to paragraph (A.) of this Section, City shall have the right of first refusal of any bona fide offer to purchase the System. Bona fide offer, as used in this Section, means an offer received by the Grantee which it intends to accept subject to City's rights under this Section. This written offer must be conveyed to City along with the Grantee's written acceptance of the offer contingent upon the rights of City provided for in this Section.

City shall be deemed to have waived its rights under this Section in the following circumstances:

(1) If it does not indicate to Grantee in writing, within 30 days of notice of a proposed sale or assignment, its intention to exercise its right of purchase; or

(2) It approves the assignment or sale of the Franchise as provided within this Section.

SECTION 11.

PROTECTION OF INDIVIDUAL RIGHTS

1.) Discriminatory Practices Prohibited. Grantee shall not deny service, deny access, or otherwise discriminate against Subscribers or general citizens on the basis of race, color, religion, national origin, sex or age (however, they must be of legal age to enter into a contractual agreement). Grantee shall comply at all times with all other applicable federal, state, and city laws, and all executive and administrative orders relating to nondiscrimination.

2.) Subscriber Privacy.

(a) No signals including signals of a Class IV Channel may be transmitted from a Subscriber terminal for purposes of monitoring individual viewing patterns or practices without the express written permission of the Subscriber. The request for such permission shall be contained in a separate document with a prominent statement that the Subscriber is authorizing the permission in full knowledge of its provisions. Such written permission shall be for a limited period of time not to exceed one (1) year which shall be renewed at the option of the Subscriber. No penalty shall be invoked for a Subscriber's failure to provide or renew such authorization. The authorization shall be revocable at any time by the Subscriber without penalty of any kind whatsoever. Such permission shall be required for each type of classification of Class IV Channel activity planned for the purpose of monitoring individual viewing patterns or practices.

(b) No information or data obtained by monitoring transmission of a signal from a Subscriber terminal, or any other means, including but not limited to lists of the names and addresses of such Subscribers or any lists that identify the viewing habits of Subscribers shall be sold or otherwise made available to any party other than to Grantee and its employees for internal business use, and also to the Subscriber subject of that information, unless Grantee has received specific written authorization from the Subscriber to make such data available.

(c) Written permission from the Subscriber shall not be required for the conducting of System wide or individually addressed electronic sweeps for the purpose of verifying System integrity or monitoring for the purpose of billing. Confidentiality of such information shall be subject to the provision set forth in paragraph (B.) of this Section.

SECTION 12.

UNAUTHORIZED CONNECTIONS AND MODIFICATIONS

- 1.) Unauthorized Connections or Modifications Prohibited. It shall be unlawful for any firm, Person, group, company, corporation, or governmental body or agency, without the express consent of the Grantee, to make or possess, or assist anybody in making or possessing, any connection, extension, or division, whether physically, acoustically, inductively, electronically or otherwise, with or to any segment of the System.
- 2.) Removal or Destruction Prohibited. It shall be unlawful for any firm, Person, group, company, corporation, or government body or agency to willfully interfere, tamper, remove, obstruct, or damage, or assist thereof, any part or segment of the System for any purpose whatsoever.
- 3.) Penalty. Any firm, Person, group, company, corporation or government body or agency found guilty of violating this section shall be guilty of a misdemeanor. Each violation shall be considered a separate occurrence.

SECTION 13.

PUBLICATION EFFECTIVE DATE: ACCEPTANCE AND EXHIBITS

- 1.) Publication Effective Date. This Franchise shall be published in accordance with applicable Minnesota law. The effective date of this Franchise shall be the date of acceptance by Grantee in accordance with the provisions of Section 13.2 (Costs of any required publications shall be paid by the Grantee.)
- 2.) Acceptance.
 - (a) Grantee shall accept this Franchise in writing. Such acceptance by the Grantee shall be deemed the grant of the Franchise for all purposes.
 - (b) Upon acceptance of this Franchise, Grantee shall be bound by all the terms and conditions contained herein.
 - (c) Grantee shall accept this Franchise in the following manner:
 - (1) This Franchise will be properly executed and acknowledged by Grantee and delivered to the CITY OF MILACA.
 - (2) With its acceptance, Grantee shall also deliver any Access Capital Grant, performance and insurance certificate required herein that have not previously been delivered.

PASSED, AND ADOPTED THIS 13TH DAY OF June 2013.

ATTEST:
By: [Signature]

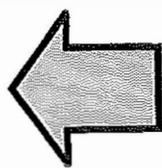
CITY OF MILACA
By: [Signature]
Its: Mayor

ACCEPTED: This Franchise is accepted and we agree to be bound by its terms and conditions.



Dated: 6/17/13

MIDCONTINENT COMMUNICATIONS
By: [Signature]
Its: Director of Regulatory Finance



ACCEPTED: This Franchise is accepted and we agree to be bound by its terms and conditions.

Dated: _____

LOCAL ACCESS NETWORK, LLC
By: _____
Its: _____



City of Milaca

255 1st Street E.

Milaca , MN 56353

2/28/2025

Will's Lawn Care, LLC is happy to have the opportunity to maintain your lawn. The purpose of this contact is to clarify which services you would like to have performed on your property. Below are the services we will be providing if chosen.

Mowing

Lawn mowing of the yard every week, bi weekly, and/or monthly. Mowing will be dependent on weather as well. Trimming around trees, objects, buildings, and all edges on the property will be included. This service will also provide blowing off all rock beds, driveway edges, and sidewalks.

Please see the attached page with prices and information of your property. A completed contract and signature can be sent back through mail or email.

If you have any queries, or proposed changes kindly contact us through our email willslawn2014@gmail.com or text or call us at 320-980-6652.

We would be honored to work with you and look forward to assisting you on your yard for the 2025 season.

Thank you for your business!
16627 130th Street
Foreston, MN 56330
320-980-6652 | willslawn2014@gmail.com

City of Milaca

Deloris Katke

The following is a price estimate for mowing on your lawn.

Lawn Mowing: \$65.00/hr

Please check if you want your form of payment to be a Credit Card. We will call you and enter in the information we need to get you all set up.

Please check what services you want for the upcoming year. Please email or print and send back when filled out and signed.

Signature: 

Date: 2-28-25

STATE OF MINNESOTA
AMENDMENT OF LEASE

Amendment No. 1

Lease No. PS0388

THIS AMENDMENT, made by and between City of Milaca, 255 1st Street East, Milaca, MN 56353, hereinafter referred to as LESSOR, and the State of Minnesota, Department of Administration, hereinafter referred to as LESSEE, acting for the benefit of the Department of Public Safety, Driver and Vehicle Services, shall be an amendment to Lease No. PS0388.

WHEREAS, LESSOR and LESSEE entered into Lease No. PS0388, involving the lease of approximately four hundred (400) usable square feet of office space in a room known as the Council Chambers located on the main floor of the building located at 255 1st Street East, in the county of Mille Lacs;

WHEREAS, the parties deem certain amendments and additional terms and conditions mutually beneficial for the effective continuation of said Lease;

NOW THEREFORE, LESSOR and LESSEE agree to substitution and/or addition of the following terms and conditions, which shall become a part of Lease No. PS0388 effective as of the date set forth herein.

1. **RENEWAL TERM** This Lease shall be renewed for a period of two (2) years, commencing July 1, 2025 and continuing through June 30, 2027 ("Renewal Term"), at the same terms and conditions and at the rental rate set forth below in Section 2.

2. **RENT** As rent for the Leased Premises and in consideration for all covenants, representations and conditions of this Lease, LESSEE agrees to pay to LESSOR a quarterly rental amount of six hundred and no/100 dollars (\$600.00) per quarter, resulting in a total rental amount not to exceed two thousand four hundred and no/100 dollars (\$2,400.00) per year due and payable on the last day of each quarter.

3. **NOTICES**

3.1 **Deletion** Section 15 of the Lease is hereby deleted and of no further force or effect and is replaced with the following sections 3.2 and 3.3.

3.2 All notices or communications between LESSOR and LESSEE shall be in writing and deemed to have been given upon the occurrence of one of the following methods of delivery to the address noted in section 3.3 below.

- a. when personally delivered to the addressee, or
- b. on the second business day after sender has deposited the registered or certified mailing with the US Postal Service, or
- c. when delivered via electronic mail from LESSEE to LESSOR to: ap@milacacity.com (provided such deliver or attempted delivery is confirmed), or
- d. one (1) business day after deposited with an overnight courier service.

3.3 Mailing Addresses:

LESSOR:
 City of Milaca
 255 1st Street East
 Milaca, MN 56353
 Email: ap@milacacity.com

LESSEE:
 Accounts Payable
 Department of Public Safety
 445 Minnesota Street, #126
 St Paul, MN 55101-5126

With a copy to:

Department of Administration
 Real Estate and Construction Services
 50 Sherburne Ave, Room 309
 St Paul, MN 55155
 Attn: Lease Supervisor

- 4. Except as modified by the provisions of this Amendment, said Lease is ratified and confirmed as originally written. All capitalized terms used but not defined herein shall have the meanings assigned to them as set forth in the Lease, unless otherwise stated.
- 5. **EXECUTION IN COUNTERPARTS; ELECTRONIC SIGNATURES** This Amendment may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed to be an original and all of which counterparts of this Amendment taken together shall constitute but one and the same Amendment. The partners further agree that the Amendment may be executed by electronic signature and that said electronic signature shall be binding upon the party providing such signature as if it were the party's original signature. Delivery of an executed counterpart of this Amendment by facsimile or email or a PDF file shall be equally effective as delivered of an original executed counterpart of this Amendment.

NO ATTACHMENTS

IN WITNESS WHEREOF, the parties have set their hands on the date(s) indicated below intending to be bound thereby.

LESSOR: CITY OF MILACA

LESSOR certifies that the appropriate person(s) have executed the Lease on behalf of LESSOR as required by applicable articles, bylaws, resolutions or ordinances.

By _____

Title _____

Date _____

By _____

Title _____

Date _____

LESSEE:
STATE OF MINNESOTA
DEPARTMENT OF ADMINISTRATION
COMMISSIONER
Delegated To:

By _____

Title _____

Date _____

APPROVED:
STATE OF MINNESOTA
DEPARTMENT OF PUBLIC SAFETY

By _____

Title _____

Date _____

STATE ENCUMBRANCE VERIFICATION
Individual signing certifies that funds have been encumbered as required by Minn. Stat. §16A.15 and §16C.05.

By _____

Date _____

Contract No. _____

Purchase Order No. _____

Tammy Pfaff

From: Chad Erickson <chad.erickson@kljeng.com>
Sent: Friday, January 24, 2025 1:13 PM
To: Gravel, Phil; Fellbaum, Russell (DOT)
Cc: Tammy Pfaff; Caitlin Wotruba; Ryan Sundberg
Subject: RE: TH 23 SP 4801-26 Municipal Consent ... local cost estimate
Attachments: Lighting Cost Split_update.xlsx

Hi Phil,

We have updated the lighting cost estimates for both MnDOT style continuous lighting and ECE provided lighting similar to what is along TH 23 today.

For the continuous MnDOT style lighting (shown in the Continuous Lighting tab in the attached excel doc), the estimated city cost has been revised from \$180,000 to \$150,000. There was no change in the number of lights assumed, but the cost per light was reduced based on conversations with MnDOT and review of recent bids. There may be a few lights along city streets impacted (discussed more below) that aren't showing up in the cost here. If the cost for them was included in full, it would increase the overall amount by approximately \$10,000.

For the cost to utilize ECE provided lighting (shown in the City Lighting tab in the attached excel doc), we assumed replicating what was out there today. Including the two lights on the south leg of the 3rd Ave roundabout, the City share totals \$78,000. It also includes 5 additional lights that we identified will be impacted on local roads, although there is probably a conversion to be had with MnDOT about the cost responsibilities on for those, as I believe several are off MnDOT ROW. The costs assume upgrading from the current wood poles to fiberglass poles. If the cost for the additional lights was eliminated, it would decrease the overall amount by approximately \$10,000. If wood poles were used, the cost estimate would be reduced by \$14,000. The lighting costs per pole/fixture/conductor used were provided by ECE a few months ago and were confirmed as accurate by ECE today.

Let me know if you have any questions. If you are good with this assessment, we can update the overall cost estimate to reflect whichever way the city would like to proceed.

Chad Erickson
651-726-5045
2750 Blue Water Rd, Suite 100
Eagan, MN 55121



From: Chad Erickson
Sent: Sunday, January 19, 2025 1:16 PM
To: Gravel, Phil <Phil.Gravel@stantec.com>; Fellbaum, Russell (DOT) <russell.fellbaum@state.mn.us>
Cc: Tammy Pfaff <tpfaff@milacacity.com>; Caitlin Wotruba <caitlin.wotruba@kljeng.com>
Subject: RE: TH 23 SP 4801-26 Municipal Consent ... local cost estimate

Phil,

I apologize for the delay in responding.

We have confirmed that the existing lighting will all be impacted with the project. We are still getting the utility meeting scheduled, so it is probably prudent to move forward without it. We have the approximate cost for MnDOT style lighting. Based on our initial conversations with ECE, KLJ will put together an estimate for replicating the existing lighting and confirm with ECE this week.

Chad

From: Gravel, Phil <Phil.Gravel@stantec.com>
Sent: Tuesday, January 7, 2025 10:19 AM
To: Fellbaum, Russell (DOT) <russell.fellbaum@state.mn.us>
Cc: Chad Erickson <chad.erickson@kljeng.com>; Tammy Pfaff <tpfaff@milacacity.com>
Subject: RE: TH 23 SP 4801-26 Municipal Consent ... local cost estimate

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Russell,

Happy New Year.

This message is following-up on issues discussed at the November 25th Public Hearing for the TH 23 SP 4801-26. Specifically, the city would like more information on the proposed lighting costs for the project. Will there be better/more detailed lighting cost estimate information available soon?

The city is aware that they have 90-days from the date of the Public Hearing to make a decision regarding municipal consent for the project.

Phil Gravel, Milaca City Engineer.

ALLOCATION ITEMS					
MISCELLANEOUS & DRAINAGE REMOVALS	1.0%	\$ 97,000.00	86%	\$ 83,420.00	4%
LIGHTING	EA	\$ 15,000.00	50	\$ 750,000.00	5
SIGNING & STRIPING	2.0%	\$ 194,000.00	86%	\$ 166,840.00	4%
DRAINAGE	11.0%	\$ 1,067,000.00	86%	\$ 917,620.00	4%
EROSION CONTROL	1.5%	\$ 145,500.00	86%	\$ 125,130.00	4%
TURF ESTABLISHMENT	2.0%	\$ 194,000.00	86%	\$ 166,840.00	4%
CITY UTILITIES	LS	\$ 200,000.00		\$ -	
PROJECT ALLOCATION SUBTOTALS				\$ 2,209,850.00	
PROJECT + ALLOCATION SUBTOTALS				\$ 10,681,118.50	

From: Fellbaum, Russell (DOT) <russell.fellbaum@state.mn.us>
Sent: Thursday, October 3, 2024 3:40 PM
To: Tammy Pfaff <tpfaff@milacacity.com>
Cc: Gravel, Phil <Phil.Gravel@stantec.com>; chad.erickson <chad.erickson@kljeng.com>
Subject: TH 23 SP 4801-26 Municipal Consent

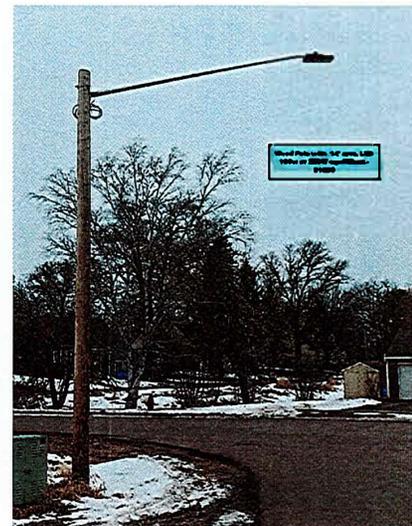
Good afternoon Tammy,

Please see the attached municipal consent package for the TH 23 project, SP 4801-26, in Milaca. The attachment includes the municipal consent letter, current cost estimate, sample resolution, applicable MN statutes, and final signed layout. Please note the deadline dates listed in the municipal consent letter.

Let me know if you have any questions or need anything further from me to complete the municipal consent process.

Description	Cost Split Graphic	Unit	Unit Cost	MnDOT	Shared MnDOT/County	Mille Lacs County	City	Cost
Roundabout at 3rd Ave	MnDOT	7 Each	\$12,500.00	\$87,500.00				\$87,500.00
	Mille Lacs County	4 Each	\$12,500.00			\$50,000.00		\$50,000.00
	City	2 Each	\$12,500.00				\$25,000.00	\$25,000.00
Central Ave S Roundabout	MnDOT	8 Each	\$12,500.00	\$100,000.00				\$100,000.00
	Mille Lacs County	2 Each	\$12,500.00			\$25,000.00		\$25,000.00
1st St E Roundabout	MnDOT	8 Each	\$12,500.00	\$100,000.00				\$100,000.00
	Mille Lacs County	2 Each	\$12,500.00			\$25,000.00		\$25,000.00
TH 169 NB Ramp Terminals and 3/4 intersection	MnDOT	14 Each	\$12,500.00	\$175,000.00				\$175,000.00
CSAH 2 roundabout	MnDOT	10 Each	\$12,500.00	\$125,000.00				\$125,000.00
	Shared MnDOT & Mille Lacs County*	4 Each	\$12,500.00		\$50,000.00			\$50,000.00
Intersection Lighting (following current light spacing)	City**	9 Each	\$2,000.00				\$18,000.00	\$18,000.00
Additional impacted lights	City**	5 Each	\$2,000.00				\$10,000.00	\$10,000.00
Approximate conductor	City**	2778 Lin Ft	\$9.00				\$25,002.00	\$25,002.00
TOTAL		75		\$587,500.00	\$50,000.00	\$100,000.00	\$78,002.00	\$815,502.00

**East Central Energy Lighting Options		Unit Cost
Wood pole installed to accommodate and ECE-owned outdoor light		\$700.00 Each
ECE-owned outdoor light installed on an existing wood pole		\$300.00 Each
18' fiberglass pole with 100-watt Dark Sky Fixture		\$1,200.00 Each
30' fiberglass pole with 100-watt Dark Sky Fixture		\$1,800.00 Each
30' fiberglass pole with 250-watt Dark Sky Fixture		\$2,000.00 Each
Installation of underground or overhead conductor		\$9.00 Lin Ft





CITY OF MILACA Minnesota

255 First Street East, Milaca, MN 56353

(320)983-3141 | (320)983-3142 fax

www.cityofmilaca.org

CITY OF MILACA SPECIAL EVENT PERMIT APPLICATION

PERMIT FEE: \$50

Application must be received at least 60 days prior to event

Date Received at City Hall 02/25/2025

- A Special Event Permit is needed for events that require street closures, public path or trail closures, where event fees are charged, public resources including traffic control, police, and/or public works assistance are needed, outdoor sales are part of the event, and/or expected outdoor crowd size is over 150 persons.
- Other permits may be required for your event, including a Street Closing Permit, Banners/Signs Permit, Parade Permit, Park Grounds Permit, Temporary Liquor License, and Fireworks Permit. Park Structure Reservations are separate from this permit.
- Food trucks must be licensed by the City of Milaca per Ordinance No. 115.
- Priority is given to City of Milaca events. Returning events have priority for a date/venue over other applicants.
- Additional information not specifically addressed on the application may be needed.
- Special Event is not confirmed until the Milaca City Council or City Manager approves the permit application.
- A City of Milaca park or trail cannot be reserved for the exclusive use of one group. Access to the parks by the general public must be available at all times. Areas may be roped off or otherwise secured if the City of Milaca grants this as a specified condition, but we cannot guarantee that the public will not enter the event area.

NAME OF SPECIAL EVENT: Movie in the Park - Rec Park

TYPE OF SPECIAL EVENT: Parade _____ Runs/Walks _____ Concert or Movie Other: _____

Applicant's or Organization's Name: City of Milaca

Name of Contact Person: Mary Mickelson

Daytime Phone: (320) 982-1099

Address: 255 1st Street East

Evening Phone: _____

Milaca, MN 56353

Fax Number: _____

Email Address: mmickelson@milacacity.com

Start Date & Time 07/18/2025 & 08/15/2025

End Date & Time 8:30 pm - 11:30 pm

Estimated Number of Participants Attending the Event 200

Number of Sanitary Facilities 3 Sanitary Locations Campsites; Gorecki Center

Where will Individuals Park Rec Park Parking Lot

Will Security Be Needed? Explain Arrangements: No

If using a public address system, give the location of speakers On Stage

Will electricity be required, and if so, how will it be provided Yes; Bandshell electricity

How will refuse be disposed of Park garbage cans

Will the Special Event require the use of a park/shelter Yes No **(A park/shelter reservation must be made separately)**

Will alcohol be served Yes No **(Police presence may be required; rate is \$100/hr)**



2025 Movies in the Park Variance Request

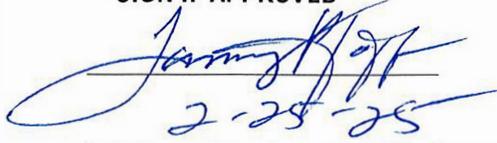
1. Curfew extended to 11:45 p.m. for juveniles.
2. Rec Park close is extended to midnight.
3. Movie in bandshell continue until 11:30 p.m.
4. Postpone noise ordinance enforcement at Rec Park until 11:30 p.m.

*****FOR CITY STAFF USE ONLY**
SPECIAL EVENT PERMIT ROUTING**

SIGN IF APPROVED

COMMENTS

City Administration


2-25-25
(date)

Milaca Police Dept.

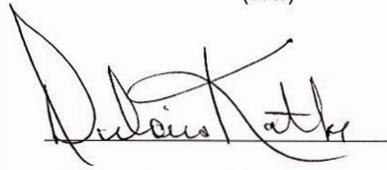

2-28-2025
(date)

Request variance for
noise ordinance hours
- Added 03/12/2025 NFW

Public Works


2-26-25
(date)

Building/Zoning Admin.


02.28.2025
(date)

Fire Chief


3/10/25
(date)

**RETURN SHEET WITH YOUR SIGNATURE AND
COMMENTS TO CITY HALL AS SOON AS POSSIBLE.**

SERVICE AGREEMENT

This Service Agreement is made effective as of March 20th, 2025, by and between Mille Lacs County Area DAC and the City of Milaca.

1. DESCRIPTION OF SERVICES, the Mille Lacs County Area DAC agrees to provide the services as follows:
 - The City of Milaca staff will bring the utility bills and envelopes to the Mille Lacs County Area DAC office.
 - The Mille Lacs County Area DAC will provide services to fold the utility bills, insert the bills or any additional informational inserts into the envelopes and seal the envelopes.
 - The City of Milaca will send a count of the utility bills and envelopes to be processed.
 - The Mille Lacs County Area DAC will then return the completed utility bills to the City of Milaca.
 - The Mille Lacs County Area DAC will strive to return the utility bills on the same days as they were delivered by the City of Milaca.
 - Any damaged utility bills or envelopes shall be returned to the City of Milaca to recreate the utility bill.
 -
2. PAYMENT, The City of Milaca will pay the Mille Lacs County Area DAC the following amount per envelope:
 - .14 cents per envelope.
 - DAC will send the city a monthly invoice for the services provided.
3. TERM, this service agreement shall be for a period of 1 (one) year, commencing on March 20, 2025, and ending on March 20, 2026. Each party of the agreement is entitled to terminate this agreement at any time upon a written thirty (30) day notice from the other party.
4. The Parties have executed this agreement as of the Effective Date set forth above.

CITY OF MILACA

Mayor Dave Dillan

City Manager Tammy Pfaff

MILLE LACS COUNTY AREA DAC


Executive Director Rod Peltoma