

**CITY OF MILACA  
COUNCIL MINUTES**

April 17, 2025

**Call to Order Roll Call**

Mayor Dillan called the meeting of the Milaca City Council to order at 6:00 p.m.

**Pledge of Allegiance**

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Norris Johnson and Ken Muller. Absent: Lindsee Larsen and Tim Poorker.

Staff present: City Manager Tammy Pfaff, Communications Specialist Mary Mickelson, Chief Quinn Rasmussen, Assistant City Clerk Deloris Katke, City Attorney Damien Toven,

Others present: Dan Hollenkamp, Michelle Hanson, Chris Carlson and Chloe Smith

**Approval of Agenda**

Mayor Dillan called for a motion to approve the agenda. Johnson made a motion for approval, seconded by Muller. Mayor Dillan requested to add under #9 Ordinances and Resolutions #540 Amending 96.01 Garage Sales-Second Reading is a revised version. Then under New Business add i. Special Event Application for Milaca High School Tractor Day. With no further discussion, all in favor of the approval of the agenda; motion passes.

**Approval of Consent Agenda**

Mayor Dillan called for a motion to approve the Consent Agenda.

- a. Approval of Minutes-March 20, 2025
- b. Quarterly Financial Reports
- c. Approval of Bills
- d. Resolution #25-10 Resolution Accepting Donations

Johnson made a motion for approval of Consent Agenda, seconded by Muller. No further discussion. All in favor of the Consent Agenda; motion passes.

**Citizen Open Forum**

Mayor Dillan asked if anybody present wanted to address anything not on the agenda. No one came forward.

**Public Hearing:**

**Requests and Communications**

**Ordinances and Resolutions**

*Ordinance #539 Temporary Uses – Second Reading:* Mayor Dillan called for a motion to approve. Motion made by Muller, seconded by Johnson. With no further discussion. All in favor of Ordinance #539 Temporary Uses-Second Reading. Motion passes.

*Ordinance #540 Amending 96.01 Garage Sales-Second Reading:* Mayor Dillan called for a motion to approve as revised. Motion made by Muller, seconded by Johnson. Mayor Dillan stated by adding #10 was to clear up signage for garage sales. No further discussion. All in favor of Ordinance #540 Amending 96.01 Garage Sales-Second Reading. Motion passes.

*Ordinance #541 Amending Chapter 156.036(E)-Second Reading:* Mayor Dillan called for a motion to approve. Motion made by Johnson, seconded by Muller. No discussion. All in favor of Ordinance #541 Amending Chapter 156.036(E)-Second Reading. Motion passes.

*Ordinance #542 Amending Chapter 156.038(F)-Second Reading:* Mayor Dillan called for a motion to approve. Motion made by Muller, seconded by Johnson. No discussion. All in favor of Ordinance #542 Amending Chapter 156.038(F)-Second Reading. Motion passes.

*Ordinance #543 Amending Chapter 156.057(D)(1)-Second Reading:* Mayor Dillan called for a motion to approve. Motion made by Johnson, seconded by Muller. No discussion. All in favor of Ordinance #543 Amending Chapter 156.057(D)(1)-Second Reading. Motion passes.

*Resolution #25-11 Authorization to Summarize Ordinance #539 Temporary Uses for Publication:* Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Muller. No further discussion. All in favor of Resolution #25-11 Authorization to Summarize Ordinance #539 for Publication. Motion passes.

*Resolution #25-12 Authorization to Summarize Ordinance #540 Garage or Estate Sales for Publication:* Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Johnson. No further discussion. All in favor of Resolution #25-12 Authorization to Summarize Ordinance #540 for Publication. Motion passes.

**Reports of Departments, Boards and Commissions**

*City Manager –* City Manager Pfaff stated she has submitted the Congressionally Directed Spending Request Form to Senator Klobuchar's office. The auditors will be here Monday, Tuesday and Wednesday and then I will be at a conference Thursday and Friday.

*Police –* Nothing. New officer is out in the field on her 4<sup>th</sup> week of training.

*Parks –*

*Public Works –*

*Liquor Store –*

*Fire Department –*

*Planning and Zoning –*

*Airport -*

**Committees**

Budget:

EDC: Been discussing the junction project. No meeting this month. Soil and Water are interested in being involved in the project.

**Unfinished Business**

**New Business**

*a. Special Event Application for Recfest and Activities:* Mayor Dillan called for a motion to approve. Motion made by Johnson, seconded by Muller. No further discussion. All in favor of Special Event Application for Recfest and Activities. Motion passes.

*b. Variance Request for Recfest and Activities:* Mayor Dillan called for a motion to approve. Motion made by Muller, seconded by Johnson. No further discussion. All in favor of Variance Request for Recfest and Activities. Motion passes.

*c. El Jalisco Temporary Off Premises Sales for Existing On-Sale Intoxicating Liquor License:* Mayor Dillan called for a motion to approve. Motion made by Muller, seconded by Johnson. No further discussion. All in favor of El Jalisco Temporary Off Premises Sales for Existing On-Sale Intoxicating Liquor License. Motion passes.

*d. Special Event Application for June Bloom Craft & Vendor Show:* Mayor Dillan called for a motion to approve. Motion made by Muller, seconded by Johnson. No further discussion. All in favor of the Special Event Application for June Bloom Craft & Vendor Show. Motion passes.

*e. Special Event Application for Legion Auxiliary Family Day:* Mayor Dillan called for a motion to approve. Motion made by Johnson, seconded by Muller. Michelle Hanson was present and asked if the alley could be blocked on that day so there would be no traffic through the parking lot. She stated they would make sure that if anyone living in the apartments there needed to get out, they would be able to. Mayor Dillan and City Manager Pfaff stated there should be no problem with that. No further discussion. All in favor of the Special Event Application for Legion Auxiliary Family Day. Motion passes.

*f. Special Event Application for Milaca Meats Grand Opening:* Mayor Dillan called for a motion to approve. Motion made by Johnson, seconded by Muller. No further discussion. All in favor of the Special Event Application for Milaca Meats Grand Opening. Motion passes.

*g. Special Event Application for Milaca Early Childhood Kiddie Parade:* Mayor Dillan called for a motion to approve. Motion made by Muller, seconded by Johnson. No further discussion. All in favor of the Special Event Application for Milaca Early Childhood Kiddie Parade. Motion passes.

*h. Special Event Application for Rum River Market Vendor Events:* Mayor Dillan called for a motion to approve. Motion made by Muller, seconded by Johnson. Mayor Dillan commented that this event is growing. Now they are looking at adding some Saturdays. She's done a nice job getting that going and keeping it going. No further discussion. All in favor of the Special Event Application for Rum River Market Vendor Event. Motion passes.

*i. Special Event Application for Milaca High School Tractor Day:* Mayor Dillan called for a motion to approve. Motion made by Johnson, seconded by Muller. No further discussion. All in favor of the Special Event Application for Milaca High School Tractor Day. Motion passes.


**Miscellaneous**

**Council Comments**

Mayor Dillan stated that it was nice to see all these Special Event Applications. Mayor Dillan further stated that we have mentioned this before but it is worth mentioning again that he was at the park last weekend and one other day and the people everywhere! Basketball court was full, skateboard, pickleball, kids just running around. That was great to see. Public Works does a great job down there.

**Adjourn:**

Mayor Dillan called for a motion to adjourn. Motion made by Johnson, seconded by Muller to adjourn. No further discussion. All in favor, motion to adjourn passes. Meeting adjourned at 6:15 p.m.

  
Mayor Dave Dillan

Attest:

  
Tammy Pfaff, City Manager