

**CITY OF MILACA
COUNCIL MINUTES**

July 18, 2024

Pledge of Allegiance

Call to Order Roll Call

Mayor Dillan called the meeting of the Milaca City Council to order at 6:30 p.m.

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Norris Johnson, Lindsee Larsen, Ken Muller and Laurie Gahm.

Staff present: City Manager Tammy Pfaff, Public Works Superintendent Gary Kirkeby, Communications Specialist Mary Mickelson, Assistant City Clerk Deloris Katke, Fire Chief Chris Ehlen

Others present: Chloe Smith and Dan Hollenkamp

Approval of Agenda

Mayor Dillan called for a motion to approve the agenda. Johnson made a motion for approval, seconded by Larsen. With no further discussion, all in favor of the approval of the agenda; motion passes.

Approval of Consent Agenda

Mayor Dillan called for a motion to approve the Consent Agenda of the following items:

- a. Approval of the Minutes –June 24, 2024
- b. Approval of Bills
- c. 2nd Quarter Financial Reports
- d. Resolution #24-22 Appointing Election Judges and Designating Polling Hours and Location
- e. Resolution #24-23 Assessing Lawnmowing at 630 3rd Ave NE
- f. Resolution #24-24 Resolution Pledging Tax Abatement Bond to East Central Energy

Larsen made a motion for approval of Consent Agenda, seconded by Muller. No further discussion. All in favor of the Consent Agenda; motion passes.

Citizen Open Forum

Mayor Dillan asked if anybody present wanted to address anything not on the agenda. No one came forward.

Public Hearing: Public Hearing for An Interim Ordinance Authorizing a Study and Imposing a Moratorium on the Acceptance or Consideration of Applications for New Cannabis and Cannabidiol Manufacturing and Cultivation Licensure.

Public Hearing Opened at 6:32 p.m. No one here to discuss topic. Public Hearing Closed at 6:32 p.m.

Requests and Communications:

Ordinances and Resolutions

Ordinance #523 – Amending Traffic Code Chapter 73 Sections 73.22 and 73.27 (Golf Carts) Second Reading: Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Johnson. Mayor Dillan stated this Ordinance would become effective January 1, 2025. No further discussion. All in favor of Amending Traffic Code Chapter 73 Sections 73.22 and 73.27 (Golf Carts). Motion passes.

Ordinance #524 - Amending Traffic Code Chapter 70 Section 70.11 (Mini Trucks and UTV's) Second Reading: Mayor Dillan called for a motion to approve. Motion by Gahm, seconded by Johnson. Mayor Dillan stated this would be effective January 1, 2025 also. Councilmember Larsen asked if this affected just the citizens of Milaca and not the people that come into town? Mayor Dillan explained that if people take the most direct route, it should not affect them. City Manager Pfaff stated this was mostly for the residents of Milaca who use UTV's regularly in Milaca. If people just come in on their side by sides to get gas or eat, it would not apply to them. No further discussion. All in favor of Amending Traffic Code Chapter 70 Section 70.11 (Mini Trucks and UTV's). Motion passes.

Ordinance #525 – Adding Motorized Golf Cart Fee and Mini Truck/UTV Fees to Chapter 34. Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Gahm. Mayor Dillan said this was effective January 1, 2025 as well. No further discussion. All in favor of Adding Motorized Golf Cart Fee (and Mini Truck/UTV) to Chapter 34 (\$50 for 3 years). Motion passes.

Ordinance #526 – Amending Traffic Code Chapter 74 Schedule V Motorized Golf Carts; Restricted Areas Second Reading: Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Muller. Muller asked if this was effective January. City Manager Pfaff stated it would be to keep them all effective same date. No further discussion. All in favor of Amending Traffic Code Chapter 74 Schedule V Motorized Golf Carts; Restricted Areas. Motion passes.

Ordinance #527 – Amending Chapter 90 Recreation Section 90.04 (G) Disturbing the Peace-Conduct Second Reading: Mayor Dillan called for a motion to approve. Motion by Larsen, seconded by Muller. No further discussion. All in favor of Amending Chapter 90 Recreation Section 90.04 (G) Disturbing the Peace-Conduct First Reading. Motion passes.

Ordinance #528-Interim Ordinance Prohibiting Acceptance or Consideration of Applications for New Cannabis and Cannabidiol Manufacturing and Cultivation Licensure-Second Reading: Mayor Dillan called for a motion to approve. Motion by Gahm, seconded by Muller. No further discussion. All in favor of Interim Ordinance Prohibiting Acceptance or Consideration of Applications for New Cannabis and Cannabidiol Manufacturing and Cultivation Licensure-First Reading. Motion passes.

Resolution #24-18 Approve Authorization to Summarize Ordinance #523 for Publication Purposes: Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Larsen. No further discussion. All in favor of Resolution #24-18 Approve Authorization to Summarize Ordinance #523 for Publication Purposes. Motion passes.

Resolution #24-19 Approve Authorization to Summarize Ordinance #524 for Publication Purposes: Mayor Dillan called for a motion to approve. Motion by Gahm, seconded by Larsen. No further discussion. All in favor of Resolution #24-19 Approve Authorization to Summarize Ordinance #524 for Publication Purposes. Motion passes.

Resolution #24-20 Approve Authorization to Summarize Ordinance #527 for Publication Purposes: Mayor Dillan called for a motion to approve. Motion by Gahm, seconded by Muller. No further

discussion. All in favor of Resolution #24-20 Approve Authorization to Summarize Ordinance #527 for Publication Purposes. Motion passes.

Resolution #24-21 Approve Authorization to Summarize Ordinance #528 for Publication Purposes: Mayor Dillan called for a motion to approve. Motion by Gahm, seconded by Johnson. No further discussion. All in favor of Resolution #24-21 Approve Authorization to Summarize Ordinance #523 for Publication Purposes. Motion passes.

Resolution #24-25 Permanent Access Drainage and Utility Easement: Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Larsen. No further discussion. All in favor of Resolution #24-25 Approve Permanent Access Drainage and Utility Easement. Motion passes.

Reports of Departments, Boards and Commissions

City Manager – City Manager Pfaff stated she has started working on the future CIP for the budget. She will need to get together with Muller and Johnson in regard to the budget. Preliminary budget is 95% complete and department heads have been contacted to review their budgets.

Police - Police Incident Summary Report – nothing more

Parks –

Public Works - Quotes for Sewer Line to Meat Market: PW Superintendent Kirkeby stated they reached out to 6 contractors for bids but due to the depth and wetness, we received only 2 bids. Kuechle Underground came in at \$85,000.00 and Northern Lines Contracting came in at \$94,355.00. Kirkeby recommended going with Kuechle as they have done work before in the city and came in cheaper. Mayor Dillan called for a motion to approve quote from Kuechle in the amount of \$85,000.00. Motion by Muller, seconded by Johnson. No further discussion. All in favor of quote from Kuechle. Motion passes.

Public Works- Pay Request #1 to Northern Lines Contracting in the amount of \$13,376.00 for 110th Avenue Improvements Project: Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Larsen. No further discussion. All in favor of Pay Request #1 to Northern Lines Contracting in the amount of \$13,376.00 for 110th Avenue Improvements Project. Motion passes.

Liquor Store –

Fire Department – Fire Chief Jesse Gerads stated that their golf tournament on July 13 went really well.

Planning and Zoning – Public Hearing was held 07-08-24 Regulating Cannabis Businesses and Cultivation and Tarp-Like Structures. Johnson commented that it was a good discussion and good thoughts and good input. City Manager Pfaff stated the ordinances will be presented to Planning Commission again on August 8 to finalize and then send to council August.

Airport- Amendment to MNDOT Grant Agreement #1055334-Required more Fill. Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Larsen. No further discussion. All in favor of Amendment to MNDOT Grant Agreement #1055334. Motion passes.

Airport-Pay Request #1 to OMG-MN Paving & Material \$128,724.29 for Airport Entrance Road & Parking Lot Paving. Mayor Dillan called for a motion to approve. Motion by Gahm, seconded by Muller. No further discussion. All in favor of Pay Request #1 to OMG-MN Paving & Material \$128,724.29 for Airport Entrance Road & Parking Lot Paving. Motion passes.

Committees

Budget: City Manager to meet with Muller and Johnson

EDC: Mayor Dillan commented that he met with Tom Fish who is head design of the University of MN and Molly Zens of the Empowering Small MN Cities Grant earlier this month. They toured the city and met with a group and had a good discussion. The plan is to have community input so they are looking at August 30th or September 6, both home football games, and hopefully having Heggies serve pizza and hearing input from the community. Then do one more event at the home block party and take all this information and then plan for the future of Milaca.

New Business

Professional Services Agreement-Northland Securities - Mayor Dillan called for a motion to approve. Motion by Larsen, seconded by Muller. Johnson questioned if this was the on-going yearly contract. City Manager explained this was for the water/sewer rate study. We would spend \$3,500 from water fund and \$3,500 from sewer fund. This study will be a 5-10 year plan to make sure the city can keep up with the growth. No further discussion. All in favor of the Professional Services Agreement with Northland Securities. Motion passes.

Call for a Special Meeting in August to discuss preliminary budget – Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Larsen. Date is set for Monday, August 12, 2024 at 5:30 p.m. No further discussion. All in favor of Special Council Meeting on Monday, August 12 at 5:30 p.m. Motion passes.

Allstar Daycare-Tree Reimbursement – Engineer Recommends \$1,500.00- Mayor Dillan called for a motion to approve. Motion by Larsen, seconded by Gahm. No further discussion. All in favor of \$1,500 tree reimbursement to Allstar Daycare Center. Motion passes.

Special Event Application – Runnin' in the Ruff - Mayor Dillan called for a motion to approve. Motion by Larsen, seconded by Muller. Mayor Dillan commented that this event moved from the spring to the fall. No further discussion. All in favor of Special Event Application – Runnin' in the Ruff. Motion passes.

Special Event Application – Airport Fly-In - Mayor Dillan called for a motion to approve. Motion by Larsen, seconded by Gahm. No further discussion. All in favor of Special Event Application – Airport Fly-In. Motion passes.

Miscellaneous

Council Comments

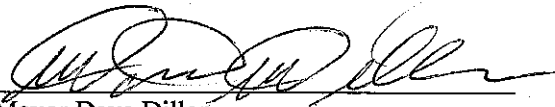
Johnson commented that they were down in Rec Park this past weekend and things looked so green and nice down there. Nice job Gary.

Gahm commented that some couples asked her what they could do for a couple of hours in Milaca and she directed them to spend time in Trimble Park and Rec Park and they were amazed at the parks for a small town. Again, thank you Gary.

Mayor Dillan asked when the new pickle ball court would be ready and Gary stated by mid-August.


Adjourn:

Mayor Dillan called for a motion to adjourn. Motion made by Larsen, seconded by Johnson to adjourn. No further discussion. All in favor, motion to adjourn passes. Meeting adjourned at 6:58 p.m.



Mayor Dave Dillan

Attest:



Tammy Pfaff, City Manager