

CITY OF MILACA PLANNING COMMISSION MEETING MINUTES

June 3, 2024

6:00 P.M.

1. OPEN PLANNING COMMISSION MEETING: Brad Tolzman –Chairman 6:00 p.m.

2. MEMBERS PRESENT: Roll Call:

a. Joel Millam, Brett Freese, Arla Johnson, Brad Tolzman, Greg Kuperus

b. Others Present: City Manager Tammy Pfaff, Assistant City Clerk Deloris Katke, Council Liaison Norris Johnson. Residents: Mitch Siemers, Jake Lepper, Mary Anderson, Mike Pap, Denise Miller

3. APPROVAL OF MINUTES FROM November 13, 2023:

Chairman Tolzman called for a motion to approve the minutes from November 13, 2023.

Motion to approve minutes from November 13, 2023, made by Brett Freese, seconded by Joel Millam. No further discussion. All in favor.

Motion passes.

4. PUBLIC HEARINGS: Opened at 6:01 p.m.

- a. **Preliminary Plat for Worth Custom Homes:** Jarod Worth, representing Worth Custom Homes, requesting approval of the preliminary plat of Wilkin Estates, located in northeast Milaca. Several questions were raised by residents related to setbacks, storm water drainage, access, and timeframes. PC Member Kuperus asked Mr. Worth about timeframes for completion of the various phases of the project, as well as the ability to pull additional permits while this process was moving along. PC Member Freese asked Mr. Worth if his company has been following the appropriate steps during the course of this project. PC Member Millam asked City Manager Pfaff if the city had a recommendation regarding approval of this request.

5. Public Hearings closed at 6:09 p.m.

6. NEW BUSINESS:

a. **Preliminary Plat for Worth Custom Homes:** PC Member Millam made a motion to recommend approval of the preliminary plat for Worth Custom Homes as presented. PC Member A. Johnson seconded the motion. No further discussion. All in favor. Motion passes.

b. **Interview Planning Commission Candidate:** The three candidates for the two open Planning Commission seats were: Mitchell Siemers, Jake Lepper, and Harold “Pete” Pedersen. All three candidates are residents of Milaca. The candidates were asked the following questions with regard to their desire to be part of the city’s zoning and planning commission:

1. **What are your goals/accomplishments for being on the Planning Commission?**
2. **How would you accomplish getting a resident or commercial business to comply to zoning ordinances?**

3. **What would you change in the zoning ordinance?**
4. **How would you improve the City of Milaca?**
5. **How would you handle conflict or a difference of opinion with a Planning Commission member's views if you did not agree with them?**

Candidates Siemers and Lepper were in attendance and answered the questions in person, candidate Pedersen submitted his responses, and they were shared with the group.

Following the interviews each PC Member was given a ballot and asked to select no more than two choices for the open seats. The results were as follows:

Candidate Siemers - five votes
Candidate Lepper- five votes
Candidate Pedersen- zero votes

PC Member Johnson motioned to approve the results of the vote. PC Member Kuperus seconded the motion. No further discussion. All in favor.

Motion passes.

c. Appoint a secretary for the Planning Commission: PC Member Freese volunteered to fill the secretary vacancy on the Planning Commission. PC Member Johnson made a motion to approve PC Member Freese as Planning Commission secretary. PC Member Millam seconded the motion. No further discussion. All in favor.

Motion passes.

7. MISCELLANEOUS:

City Manager Pfaff stated that a city ordinance related to solar panel projects, tarp like structures, and cannabis cultivation will likely be topics of upcoming Planning Commission meetings.

PC Member Millam asked how the meter replacement was coming and City Manager Pfaff stated that they are about 95% complete. There are a few residents that refuse to comply and we may need to get our city attorney involved.

8. ADJOURN:

PC Chairman Tolzman called for a motion to adjourn. PC Member Millam made the motion to adjourn. PC Member Johnson seconded the motion. No further discussion. All In favor.

Motion passes.

Meeting adjourned at 6:35 p.m.